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**Upcoming key dates for the diary (please see diary for extensive list):**

**Monday 16<sup>th</sup> & Tuesday 17<sup>th</sup> September:  
Individual Photographs**

**Tuesday 17<sup>th</sup> September: Year 4 Meet the  
Teacher**

**Thursday 19<sup>th</sup> September: Bristol  
Residential meeting**

## 1. Latest Correspondence – All – Information

Please find below details of letters that have been sent out to parents this week. SB indicates these were sent via SchoolsBuddy and HC if a hardcopy was sent home. If you have missed any communication please check your schoolsbuddy and the school website (<https://www.chesswood.w-sussex.sch.uk/page/?title=Latest+Correspondence&pid=176>) in the first instance, and if you still cannot locate the information please make contact with the school office: [office@chesswood.w-sussex.sch.uk](mailto:office@chesswood.w-sussex.sch.uk) or 01903 204141

Who needed it	Correspondence
All Parents	<ul style="list-style-type: none"> <li>• 11/09/19 – Homework</li> <li>•</li> </ul>
Year 3	<ul style="list-style-type: none"> <li>•</li> </ul>
Year 4	<ul style="list-style-type: none"> <li>• 10/09/19 4SU Maternity arrangements letter</li> <li>• 11/09/19 4HH Maternity arrangements letter</li> <li>• 12/09/19 Weald &amp; Downland Trip Letter</li> </ul>
Year 5	<ul style="list-style-type: none"> <li>•</li> </ul>
Year 6	<ul style="list-style-type: none"> <li>•</li> </ul>

## 2. School Photographer – All – Information

Please be aware that children will be having their individual school photographs taken across Monday and Tuesday of next week. Details will follow on how to purchase these, if you so wish.

## 3. Clubs – All – Information

All clubs have now been allocated and will start next Monday 16<sup>th</sup> September, please check SchoolsBuddy for updates and cancellations and please ensure your child is aware of their clubs they are attending.

## 4. Flu Vaccination – all – Action

Your child will be bringing home a form regarding the Flu vaccination in school on 18<sup>th</sup> October, if you would like your child to receive this vaccine please complete and return the form by **Tuesday 1<sup>st</sup> October**.

## 5. Homefield Park – All – Information

Headteachers within the Worthing area have been made aware of an increase in anti-social behaviour in Homefield Park. There has been some coverage of this in local news, including an assault on three boys in the skate park area. We are also aware that children on roll at Chesswood have been affected, over time, by this type of behaviour and have, at times, been responsible for it.

If you observe anti-social behaviour in the local area, we are requesting parents take the following action:

- Record specific details of the event including a clear description of the person/s involved, to the extent that it could be used later by police and potentially court
- Physical description – gender, height, physical build (weight), hair colour, skin colour, any other significant physical features
- Clothing Description – colour, markings
- Location and activity – specific areas within a park or address

All concerns should be reported to the Police as soon as possible using the guidance below:

- Currently witnessing an incident – 999 sharing the description above
- Have witnessed an incident in recent hours or day – email [101@sussex.pnn.police.uk](mailto:101@sussex.pnn.police.uk)
- Recently witnessed concerning behaviour (days and weeks ago) – email [101@sussex.pnn.police.uk](mailto:101@sussex.pnn.police.uk)

In addition, please inform the head teacher [head@chesswood.w-sussex.sch.uk](mailto:head@chesswood.w-sussex.sch.uk) with the same detailed information. Whilst children may not be in school, events outside of school often continue when children return and an understanding of such events helps to resolve them and ensure children can learn effectively. Finally, a persistent lack of supervision and inaction by a parent to prevent a child from harm or to manage their child's behaviour would be a safeguarding concern. Schools are well placed to manage such concerns and work with parents and other agencies to secure their safety.

## 6. Secondary Transfer – Year 6 – Action

Please see the below poster with details on secondary transfer, you will have now received further details in a letter at the start of the week if your child is in Year 6:

**Is your child due to transfer to secondary school in September 2020?**

**Apply online!**  
It's simple, convenient and timesaving. If your application is received after the deadline of Thursday 31 October 2019 your chance of securing a place at one of your preference schools could be seriously affected.

You can apply online from Monday 9 September 2019. If you would like further advice or information contact:

03330 142 903

Free internet access to apply online is available at all:  
• West Sussex Libraries  
• Children and Family Centres

Apply online at:  
[www.westsussex.gov.uk/admissions](http://www.westsussex.gov.uk/admissions)  
Deadline: Thursday 31 October 2019

**West Sussex SEND IAS Service**

Is your child starting primary or transferring to junior or secondary school in September 2020?

Do you think, for whatever reason, you may struggle with the Admissions process?

If you feel that you may find it difficult to understand or complete the primary and secondary admissions processes, the West Sussex SEND IAS Service can:

- explain the admissions process to you
- help you to make an informed decision about your child's schools of preference
- help you to fill in the online application form.

If your child is starting primary school or transferring to junior or secondary school in 2020 and you feel you would need support in considering your options, or perhaps will need help with the forms, please contact the West Sussex SEND IAS Service:  
Helpline: 0330 222 8555  
Email: [send.ias@westsussex.gov.uk](mailto:send.ias@westsussex.gov.uk)

**Secondary School**  
Online applications open: Monday 9th September 2019  
Deadline for applying for a secondary school place for your child is: Thursday 31st October 2019.

**Primary School (inc. infant/junior)**  
Online applications open: Monday 7th October 2019  
Deadline for applying for a school place for your child is: Wednesday 15th January 2020

For more information on the admissions process: [www.westsussex.gov.uk/](http://www.westsussex.gov.uk/)

## 7. Peripatetic Music Teachers – Action

Please find below details of all the music teachers that visit Chesswood. If your child would like to learn an instrument please contact the relevant person directly to discuss:



**Claire Cossins**

Chesswood music curriculum teacher and co-ordinator. Leads all choirs: Boys, Whole School, Community. All other music clubs: Recorder, Samba, Digital Music, Musical Theatre and School Productions

Email: [ccossins@chesswood.w-sussex.sch.uk](mailto:ccossins@chesswood.w-sussex.sch.uk)



**Steve Thornley**

**Drum teacher**

E-mail: [www.drumnut.co.uk](http://www.drumnut.co.uk)



**Chris Terry**

**Brass teacher**

E-mail: [chris.p.terry.ct@gmail.com](mailto:chris.p.terry.ct@gmail.com)

Phone: 07443505533



**Erin Harte-Stovell**

**Violin and strings teacher**

E-mail: [Erin.Harte-Stovell@westsussexmusic.co.uk](mailto:Erin.Harte-Stovell@westsussexmusic.co.uk)



**Emily Williams**

**Piano teacher**

E-mail: [music@stevewilliams.co.uk](mailto:music@stevewilliams.co.uk)

Phone: 07769158865



**Anne Whiteside**

**Keyboard and flute teacher**

E-mail: [Annwhiteside@hotmail.com](mailto:Annwhiteside@hotmail.com)  
Phone: 07853855154



**Peter Marchant**

**Guitar teacher (Acoustic, Electric and Ukulele)**

E-mail: [petermarchant19@hotmail.co.uk](mailto:petermarchant19@hotmail.co.uk)

Phone: 07876597559



**Victoria Thorogood**

**Woodwind teacher (Saxophone/clarinet)**

Email: [Victoriathorogood@gmail.com](mailto:Victoriathorogood@gmail.com)



## 8. Chartwells Meals – all – Information

Chartwells theme day is on Thursday 4<sup>th</sup> October. For any KS2 parent wishing to purchase a meal, the menu is available on our website at [www.mealselector.co.uk](http://www.mealselector.co.uk).

Steamplicity

### Childrens Choice Menu

Thursday 3rd October

*Choose a main*  
Beef Burger in a Bun & Chips  
Veggie Nuggets & Chips

*on the side...*  
Baked Beans or Salad  
Tomato Ketchup

*for dessert...*  
Chocolate Pastry Parcel

*for a drink...*  
Blackcurrant Squash,  
Milk or Water

To enjoy our Census Day Menu, please order at [www.mealselector.co.uk](http://www.mealselector.co.uk) by Sunday 22nd September. Please take note ordering is for KS2 children only.

Chartwells

## 9. External Information – Year 6 – Information

### DAVISON CE HIGH SCHOOL for GIRLS

Open Evening 2019 5.30-8pm

Tuesday 1st October

Open Mornings 2019 9-11am

Wednesday 18th September

Thursday 19th September

Friday 20th September

Monday 23rd September

Tuesday 24th September