## WALT proofread and edit our writing

## Proofreading: READ OUTLOUD!

- spellings (especially homophones eg to, too, two)
- punctuation (capital letters, apostrophes, commas)
- past tense (make sure you haven't mixed past/present)
- have you missed out any words?
- · have you repeated any words?
- · have you missed an 's' or 'ed' at the end of a word?
- do your sentences all make sense?

## Editing: REREAD AGAIN!

- have you got lots of simple, short sentences?
- Relative /subordinate clauses to make sentences longer
- do your sentences start the same way?
  Fronted adverbials/start with a subordinating clause/noun phrase
- have you repeated any words several times?
  Synonyms, pronouns to avoid repetition
  - have you painted a picture for the reader and created atmosphere?

Expanded noun phrases/description and your 5 senses

have you included correctly punctuated speech?
 Check your speech punctuation - does the speech tell the reader about the plot or character?