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## **1. COVID-19 Update**

We can confirm there have been no positive cases this week. We will be placing the below table in each newsletter to keep you updated on the number of either positive or potential cases. You can be assured that we are tracking everything carefully and responding to risks as they arise, balancing the need to stay open and the need to reduce risk and transmission. If you have any concerns in relation to any of these numbers, please contact [office@chesswood.w-sussex.sch.uk](mailto:office@chesswood.w-sussex.sch.uk). They are not a reason for a child to be absent from school. Should it be necessary for your child to isolate, we will be in contact.

Case	0-7 days	8-14 days	15-21 days	Grand Total
Not a case	19	29	9	57
Potential Case	19	16	2	37
<b>Grand Total</b>	<b>38</b>	<b>45</b>	<b>11</b>	<b>94</b>

**Do NOT attempt to send your child to school for any reason if anyone in your household is displaying any one or combination of symptoms below:**

- A new, continuous cough
- High temperature
- Loss, change in normal sense of taste or smell

We are in a period where there are many colds and coughs around which may include symptoms associated with coronavirus. As has been communicated regularly, whenever

**anyone** has **any one** or more symptoms of coronavirus they must isolate with their household and seek a test or isolate for 10 days. This applies to all members of the school community – staff, children and families. This has led to a larger than usual number of staff and children absent – some with general illness and some with coronavirus symptoms who are awaiting test results. For some who hear of absences, this understandably raises anxieties. We are seeking to be as transparent as possible with families – reporting suspected and confirmed cases each week via the newsletter.

We have received a number of enquiries from parents this week in relation to staff members who have been taken ill and are not in work – usually class teachers. Whilst we understand there are significant anxieties at the moment, it is never appropriate to share specific details of an individual's illness – staff or child. Government guidance support this, stating schools **MUST NOT** share this information. At that point, and recognising the heightened anxieties, this must come down to trust between home and school. We can assure and reassure all families that we are following government guidance in response to potential cases and will do so if there is a confirmed case. We would ask that families do not seek further information when they hear that an adult or child has been taken ill. If we need to be in contact with families as a result of the information and symptoms the individual has, then we will do that. Otherwise, we need to continue with the principle that **NO NEWS IS GOOD NEWS**, as difficult as that may be in such challenging times. We would also ask that families avoid sharing anything on social media, however tempting that may be, as it will fuel confusion and uncertainty for families who are already worried. In the best interests of the whole school community, please work with us on this and trust us to act reliably and responsibly in the interests of reducing transmission and keeping Chesswood Junior School open.

## 2. Latest Correspondence – All – Information

Keeping up to speed	
We are very aware both professionally and personally how hard it is to keep up with communications from school and from everywhere else for that matter. And, nobody has the time to search for letters they think they might have missed and are experiencing understandable parent anxiety of the consequences of missing important communications. We hope the very clear links and organisation below will ensure you are able to find any school communication quickly and easily.	
You may find the current and all previous newsletters for this academic year for reference on our website	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Latest+Correspondence&amp;pid=176">https://www.chesswood.w-sussex.sch.uk/page/?title=Latest+Correspondence&amp;pid=176</a>
Newsletter from previous academic years may be found at	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Previous+Academic+Year+Newsletters&amp;pid=1007">https://www.chesswood.w-sussex.sch.uk/page/?title=Previous+Academic+Year+Newsletters&amp;pid=1007</a>
You may find all current term correspondence for the whole school	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Current+Term+Correspondence&amp;pid=780">https://www.chesswood.w-sussex.sch.uk/page/?title=Current+Term+Correspondence&amp;pid=780</a>
Current and previous correspondence for specific year groups	
Year 3	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Year+3+Correspondence&amp;pid=180">https://www.chesswood.w-sussex.sch.uk/page/?title=Year+3+Correspondence&amp;pid=180</a>
Year 4	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Year+4+Correspondence&amp;pid=177">https://www.chesswood.w-sussex.sch.uk/page/?title=Year+4+Correspondence&amp;pid=177</a>
Year 5	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Year+5+Correspondence&amp;pid=178">https://www.chesswood.w-sussex.sch.uk/page/?title=Year+5+Correspondence&amp;pid=178</a>
Year 6	<a href="https://www.chesswood.w-sussex.sch.uk/page/?title=Year+6+Correspondence&amp;pid=179">https://www.chesswood.w-sussex.sch.uk/page/?title=Year+6+Correspondence&amp;pid=179</a>

### 3. 2021 Secondary School Admissions – Year 6

Parents of children currently in Year 6 will need to complete the secondary school online admissions process, at the very latest by **Saturday 31<sup>st</sup> October 11:59pm**. We have created a page on our website to guide parents through the application process, and that can be visited here: <https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions&pid=1090>. To ensure you have a reference for all available information we have created two web pages to support parents of Year 6 children:

1. General Secondary Admissions – importantly this includes website links to all secondary schools in the area. It also indicates which schools have special educational needs specialist support centres for children that currently have or are likely to be registered with an Education and Health Care Plan.  
<https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions&pid=1090>
2. Specific 2021 Secondary Admissions Arrangements – this includes the attached letters for your reference and information including a link to the West Sussex website and their leaflets and posters with the key information for all parents.  
<https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions+September+2021&pid=1022>

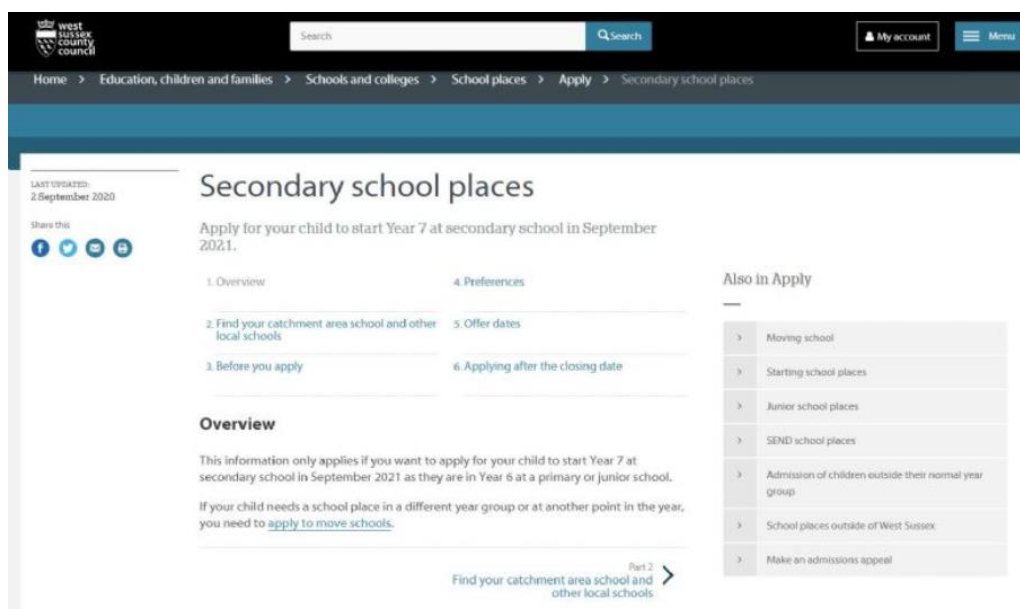
If you need help, support or guidance please do the following:

- Read our guidance and letters at: <https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions+September+2021&pid=1022>
- Contact our admissions officer, Treena Beech, [admissions@chesswood.w-sussex.sch.uk](mailto:admissions@chesswood.w-sussex.sch.uk). You may call 01903 204141 but email is preferred wherever possible
- Source independent help from West Sussex Information Advice Service 0330 2228555, email [send.ias@westsussex.gov.uk](mailto:send.ias@westsussex.gov.uk), particularly if you would like help completing the online admissions form
- Contact school admissions 03330 142 903

Free internet access is available from Chesswood Junior School (an appointment must be booked for internet access and entering the school building at this time -contact [admissions@chesswood.w-sussex.sch.uk](mailto:admissions@chesswood.w-sussex.sch.uk) or 01903 204141 to make an appointment); West Sussex libraries and Children and family centres.

We wish you every success in securing the school of your choice for your child. To ensure you have the very best chance of securing a school place in the local area – YOU MUST complete the online process BEFORE SATURDAY 31<sup>st</sup> OCTOBER 11:59 p.m. If you do not submit an application in time it is unlikely that your child will secure a school place within a Worthing school and extremely unlikely that your child will be placed at any of your preferred school. Please, please, please prioritise this process in the interests of your child's learning and happiness in the coming years.

The admissions website can be found here: <https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/school-places/apply/secondary-school-places/>



## 4. Parent Governor Elections – All – Information

Further to our communication earlier this week **we are writing to confirm that an online application for nominations is preferred wherever that is possible**. Our election page now contains all updated information to support all potential nominees prepare and submit their nomination including an updated letter also enclosed here. Parents may find the online form and the two versions of the hard copy version of the nomination form (word and PDF).

Our governing body currently has three vacancies for parent governors. Parent governors are people who wish to make a positive contribution to:

- The leadership and direction of the school
- The quality of education of all children on roll now and in the future

Could that be you? If you:

- A parent of a child at Chesswood
- Are interested in the bigger picture of school life and children's school experience
- Want to make a positive difference for all children
- Are available for meetings on Mondays from 6:30pm-8:30pm...

...we want to hear from you!

Please visit <https://www.chesswood.w-sussex.sch.uk/page/?title=Governor+Election&pid=280> for more information.

**Nominations close 12:00pm Friday 9th October 2020.**

If you have any queries, please do not hesitate to contact Liz Dolby, Chair of Governors, at [cog@chesswood.w-sussex.sch.uk](mailto:cog@chesswood.w-sussex.sch.uk).





# Parent Governor Vacancies

Chesswood Junior School needs you



Our governing body currently has vacancies for 3 parent governors. Parent governors are people who wish to make a positive contribution to:

- the leadership and direction of the school
- the quality of education of all children on roll now and in the future.

## Could that be you?

If you

- are a parent of a child at Chesswood
- are interested in the bigger picture of school life and children's school experience.
- want to make a positive difference for all children
- are available for monthly meetings on Mondays 6:30-8:30p.m.

## We want to hear from you!

We are particularly interested in increasing the diversity of our governing body and would encourage interest from across our school community, helping us to represent ALL families more effectively.

Please visit <https://www.chesswood.w-sussex.sch.uk/>

To find out more information (School Info > Governors > Governor Election)

**Nominations close 12:00p.m. Friday 9<sup>th</sup> October 2020**

Dream **Aspire** Achieve

## 5. Year 2-3 Admissions – Information

The Chesswood Junior School admission form for Year 2-3 admissions can be found at the bottom of the webpage here: <https://www.chesswood.w-sussex.sch.uk/page/?title=Year+2%2D3+School+Admission+Form&pid=818> This must be completed by Friday 22<sup>nd</sup> May for a child to be included in the class building process. There are several documents to read before completing the admission form, which can be read on the website.

HOME > PARENTS > ADMISSIONS AND TRANSITIONS > JUNIOR SCHOOL ADMISSIONS > YEAR 2-3 SCHOOL ADMISSION FORM



### YEAR 2-3 SCHOOL ADMISSION FORM

#### CHESSWOOD JUNIOR SCHOOL ADMISSION FORM GUIDANCE

**ONLY USE THIS ADMISSION FORM IF YOUR CHILD IS CURRENTLY IN Y2 AND YOU ARE SEEKING A PLACE FOR THE START OF YEAR 3**

The Chesswood Junior School admission form is at the base of this page - it must be completed by Friday 22<sup>nd</sup> May for a child to be included in the class building process.

Before opening the Chesswood Junior School form to complete the admissions process it is important to read both the school brochure and the Home-School agreement. There are questions within the admission form that seek parent confirmation that both have been read, understood both and support the expectations within the Home-School agreement. Every parent involved in the learning and life of their child at Chesswood Junior School is expected read both documents.

SCHOOL BROCHURE	HOME-SCHOOL AGREEMENT
Must read before completing the admission form	Must read before completing the admission form
please click on the image below to read the brochure	please click on the image below to read the agreement
	

#### ALSO IN THIS SECTION

- ➔ Year 2-3 School Admission Form
- IN YEAR Admissions Form
- Parental Rights and Responsibilities
- School Meals
- Autumn Open Events (November)
- Induction Events (July)
- Child Frequently Asked Questions
- Parent Frequently Asked Questions

## 6. Year 2 Open Events 2020 – Wednesday 11<sup>th</sup> November – Information

A letter was circulated to all parents with children in Year 2 at Springfield and Lyndhurst Infant Schools. Unfortunately this year we are unable to hold our usual Open Day, however we will do our very best to create an open event that will inspire and engage parents and children alike. We know choosing a school for your child is one of the most important decisions parents make in life and we will ensure you have the right information available to make your decision in confidence. We will publish our open event materials ready for Wednesday 11<sup>th</sup> November. The materials will include virtual tours; and video presentations by children and staff. We will write again with the specific organisation for the open event but wanted to contact you early in the process to allay any worries you may have about the admissions process in such

extraordinary times. We would like all parents at our local schools to register their interest in our open event on our website. Parents may do this at:

**HOME > PARENTS > ADMISSIONS AND TRANSITIONS > JUNIOR SCHOOL ADMISSIONS > AUTUMN OPEN EVENTS (NOVEMBER)**

[https://www.chesswood.w-](https://www.chesswood.w-sussex.sch.uk/page/?title=Autumn+Open+Events+%28November%29&pid=183&action=saved)

[sussex.sch.uk/page/?title=Autumn+Open+Events+%28November%29&pid=183&action=saved](https://www.chesswood.w-sussex.sch.uk/page/?title=Autumn+Open+Events+%28November%29&pid=183&action=saved)

This form also enables families to ask or share up to three adult questions, queries or concerns. In addition, there is space to add up to three child led questions, queries or concerns. This form will close on **Monday 2<sup>nd</sup> November, 11:30pm**. We will then create a booklet for adult questions, queries and concerns we have received and one for children (this will need to be read in partnership with their parents).

HOME > PARENTS > ADMISSIONS AND TRANSITIONS > JUNIOR SCHOOL ADMISSIONS > AUTUMN OPEN EVENTS (NOVEMBER)

## AUTUMN OPEN EVENTS (NOVEMBER)

### OPEN EVENT PREPARATION 2020 (FOR ADMISSION SEPTEMBER 2021)

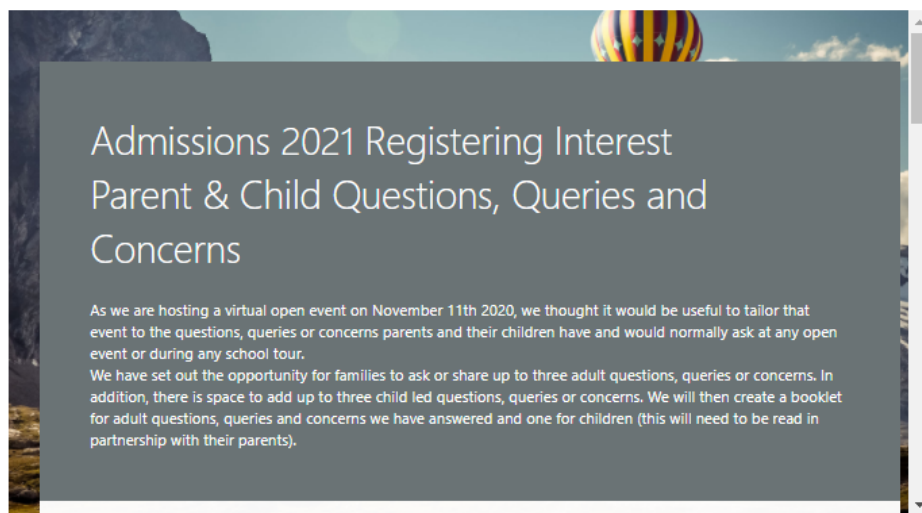
#### REGISTERING PARENT INTEREST

#### RECEIVING PARENT & CHILD QUESTIONS, QUERIES AND CONCERNS

As we are hosting a virtual open event on November 11th 2020, we thought it would be useful to tailor that event to the questions, queries or concerns parents and their children have and would normally ask at any open event or during any school tour.

We have set out the opportunity for families to ask or share up to three adult questions, queries or concerns. In addition, there is space to add up to three child led questions, queries or concerns. We will then create a booklet for adult questions, queries and concerns we have answered and one for children (this will need to be read in partnership with their parents).

You may follow this [LINK](#) to complete the online questionnaire or complete in the window below. We would recommend following the link if you are using a smaller device such as a phone or tablet. The online form will then open in a new window.



### ALSO IN THIS SECTION

[Year 2-3 School Admission Form](#)

[IN YEAR Admissions Form](#)

[Parental Rights and Responsibilities](#)

[School Meals](#)

[➔ Autumn Open Events \(November\)](#)

[Induction Events \(July\)](#)

[Child Frequently Asked Questions](#)

[Parent Frequently Asked Questions](#)

## 7. ANY ONE Letter – All – Information

A letter was circulated earlier in the week asking everyone to please follow the **ANY ONE RULE at ALL TIMES**. There continues to be significant confusion about school attendance when **ANYONE** in a household is displaying **ANY ONE** of the three COVID 19 symptoms. We have created a guide to help remove any remaining uncertainty for any member of the school community. This can be read online here: <https://www.chesswood.w-sussex.sch.uk/attachments/download.asp?file=7967&type=pdf> and is below.








Friday, 25 September 2020

### **Covid-19 Safety and Confusion**

Dear Parent,

**PLEASE follow the ANY ONE RULE at ALL TIMES**

There continues to be significant confusion about school attendance when **ANYONE** in a household is displaying **ANY ONE** of the symptoms below. We have created the table below to help remove any remaining uncertainty.

<b>The COVID-19 TRIO</b>		
<b><u>ANY ONE</u> of the following? Please Isolate immediately.</b>		
	<b>New Cough And Persistent Cough</b>	A new cough is defined as a cough that you or your child would not normally have. A persistent cough is an involuntary cough that happens every few minutes for more than an hour, 3 or more coughing episodes within 24 hours. <b>If you have BOTH of these symptoms ANYONE in your household MUST Isolate immediately.</b>
<b>OR</b>		
	<b>HIGH TEMPERATURE 37.8 ° C 100 ° F</b>	A high temperature measured with a reliable thermometer. It is best to take 2 or 3 readings to reduce errors over 15 minutes. If you have no thermometer then NHS state 'any new high temperature where your child feel hot to touch' <b>If a high temperature is established over a period of 15 minutes. ANYONE in your household MUST Isolate immediately.</b>
<b>OR</b>		
	<b>Loss of TASTE Or SMELL</b>	If you or a member of your household loses their sense of taste or smell <b>ANYONE in your household MUST Isolate immediately.</b>

- **ISOLATE YOUR WHOLE HOUSEHOLD IMMEDIATELY YOU BELIEVE ANYONE HAS ANY ONE SYMPTOM FROM THE COVID-19 TRIO**
- **NEVER TAKE A CHANCE SENDING A CHILD TO SCHOOL IF ANYONE IN THE HOUSEHOLD HAS ANY ONE OF THE COVID TRIO SYMPTOMS OR YOU BELIEVE THEY MIGHT HAVE.**





# Test and Trace

23 September 2020

Dear parents and guardians,

This is an important letter to share some information on how we can work together to make sure we can continue to give children and young people the best education in the safest way possible.

One important part of ensuring the safety and wellbeing of pupils, parents and our communities is testing for coronavirus. We all have a duty to make sure that the right people have access to get tested at the right time. Every time a test is used inappropriately, a person with Covid-19 symptoms may miss out on getting tested.

Therefore, I ask that you all follow these principles:

- You should only book a test if your child has any of these three coronavirus symptoms:
  1. **a high temperature:** any new high temperature where your child feels hot to touch on their chest or back (you do not need to measure the temperature)
  2. **a new continuous cough:** coughing a lot for more than an hour, or three or more coughing episodes in 24 hours
  3. **a loss of, or change in, sense of smell or taste:** a noticeable loss of smell or taste or things smell and taste different to normal
- Your child **does not need a test** if they have a runny nose, are sneezing or feeling unwell but do not have a temperature, cough or loss of, or change in, sense of smell or taste because these are not normally symptoms of coronavirus.
- If you are unsure about whether to get a test, please check the official list of symptoms on the NHS website, which is reviewed regularly:  
[www.nhs.uk/conditions/coronavirus-covid-19/symptoms/](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/)
- Only the person with symptoms should get a test. You do not need to get a test for anyone else in the household unless they also have any of the three symptoms listed above. All members of the household need to self-isolate whilst waiting for the test result.

- If the person with symptoms' test comes back positive, other members of their household should continue self-isolating for 14 days and **only get a test if they develop coronavirus symptoms.**
- If a pupil in a class or bubble tests positive for coronavirus, anyone who is advised to self-isolate **does not require a test unless they subsequently develop symptoms.**

No one else in the same class or bubble as the symptomatic person needs to take any action unless advised by the school. Schools have detailed guidance and access to a Department for Education and Public Health England helpline for advice and support.

Contacts of a person who has tested positive must follow the guidance carefully and in full, which means they must stay at home for 14 days. This is because it can take several days following contact with an infected person before an individual develops symptoms or the virus can be detected. Students should only book a test if they get symptoms.

The NHS has produced some guidance to help parents understand when their child can and cannot attend school which you may find useful: <https://www.nhs.uk/live-well/healthy-body/is-my-child-too-ill-for-school/>

It is vital for children's learning and future opportunities that they are able to return to school and college. It is therefore vitally important that all we work together and do our bit to make this possible.

Yours sincerely,



**Professor Viv Bennett CBE**

Chief Nurse and Director Maternity and  
Early Years | Public Health England

Head of World Health Organisation  
Collaborating Centre for Public Health  
Nursing and Midwifery

Follow me on Twitter: @VivJBennett



**Dr Susan Hopkins**

Interim Chief Medical Officer |  
NHS Test & Trace

Deputy Director | Public Health England

Consultant in Infectious Diseases &  
Microbiology  
Royal Free, London

## 8. Child & Road Safety – All – ACTION

We are asking **EVERY FAMILY** to complete a new online questionnaire that will help us understand parent perspectives and concerns; and represent these with local and county councillors on your behalf. Ultimately, we hope to improve both children's safety and maintain the support of the vast majority of families in doing so – so we really need to hear your views in this questionnaire.

The questionnaire seeks to, from a parent perspective:

- Determine whether the actions we are taking have made a positive difference
- Determine whether we should continue or stop patrolling or intervening on highways
- Gain feedback about near misses you may have experienced or witnessed
- Consider any other alternatives to improve child and family safety at drop off and collection times

The questionnaire

- Will take approximately 15 minutes
- **Must be completed by Friday 9<sup>th</sup> October 12:00pm**

Please visit our new child and road safety webpage below to complete the questionnaire and to access reference materials for dropping off and collecting:

**HOME > PARENTS > DROPPING OFF AND COLLECTING SAFELY**

<https://www.chesswood.w-sussex.sch.uk/page/?title=Dropping+Off+and+Collecting+safely&pid=1121>

HOME > PARENTS > DROPPING OFF AND COLLECTING SAFELY

### DROPPING OFF AND COLLECTING SAFELY

#### LADYDELL AND CHESSWOOD ROAD SAFETY - ONLINE QUESTIONNAIRE

**This questionnaire is open and available to complete until Friday 9th October 12:00p.m.**

You may complete the questionnaire on this page or follow this [LINK](#) to open the questionnaire in a new page. It is typically easier to do this when using a smaller device e.g. a tablet or mobile phone.

Following a range of concerns shared by parents and local residents, over time, about Ladydell and Chesswood Road collection and drop off arrangements, school leaders have taken an number of additional actions recently to reduce risks for children and families. This online feedback form has been set up to capture parent views about Ladydell and Chesswood Road safety as they have been somewhat controversial. We would like to

- gain feedback about near misses you may have experienced or witnessed;
- to determine whether the actions we are taking have made a positive difference and
- whether we should continue or stop patrolling and intervening highways;
- consider any other alternatives to improve child and family safety at drop off and collection times.

It is likely that this form will take 15-20 mins to complete. The form needs to be completed in one sitting i.e. it cannot be saved.



#### ALSO IN THIS SECTION

Parent Portal

COVID 19 - Corona virus updates

Admissions and Transitions

Attendance & Punctuality

Before and After School Care

Charging and Remissions

Concerns and Complaints

Divorce and Separation

Emergency Closures

Extracurricular Clubs

Free School Meals

Home School Agreement

Latest Correspondence

School Brochure

School Diary

SchoolsBuddy & Parent Directory

Term Dates and INSET Days

Uniform, PE and Equipment

Friends of Chesswood

➔ **Dropping Off and Collecting safely**

## 9. Absence Requests – All – Information

Please can all parents be aware that in order to request absence for your child during term time, you must complete the online Request for Absence Form. Under exceptional circumstances pupils may be granted absence from school. Any request for absence must be submitted BEFORE the absence is undertaken unless there is an emergency that would naturally take priority. Under normal circumstances, we would ask for a minimum of five working days' notice being given before the first day of absence. In an emergency, as a minimum, we would request a phone call on 01903 204141 or an email to [office@chesswood.w-sussex.sch.uk](mailto:office@chesswood.w-sussex.sch.uk) to inform school of the absence and the reasons for it. We will still require the online form to be completed but understand other matters may need to take precedence, for example: an unexpected serious illness of a family member. <https://www.chesswood.w-sussex.sch.uk/page/?title=Request+for+Authorised+Absence&pid=1094>

HOME > PARENTS > ATTENDANCE & PUNCTUALITY > REQUEST FOR AUTHORISED ABSENCE

### REQUEST FOR AUTHORISED ABSENCE

#### AUTHORISED ABSENCE OVERVIEW

Under exceptional circumstances pupils may be granted absence from school. Any request for absence must be submitted BEFORE the absence is undertaken unless there is an emergency that would naturally take priority.

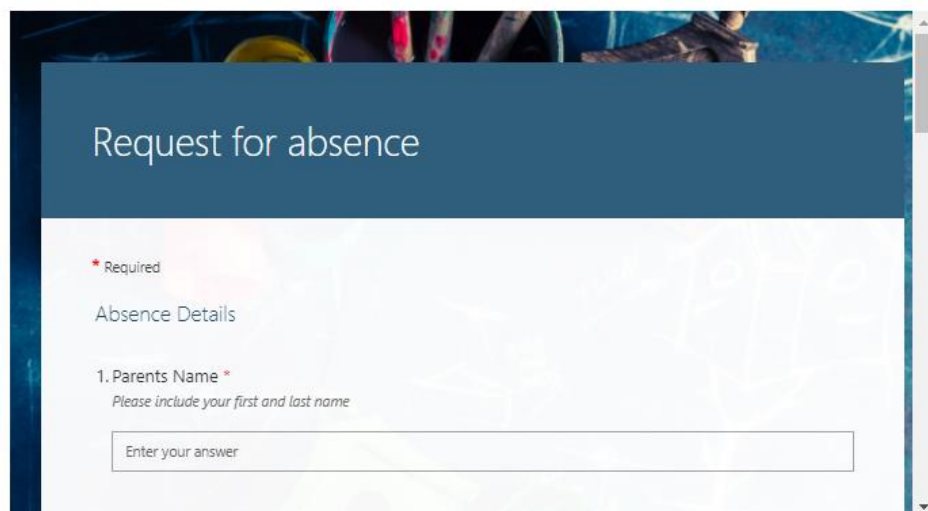
Under normal circumstances we would ask for a minimum of five working days notice being given before the first day of absence. In an emergency, as a minimum, we would request a phonecall 01903 204141 or an email

[office@chesswood.w-sussex.sch.uk](mailto:office@chesswood.w-sussex.sch.uk)

to inform school of the absence and the reasons for it. We will still require the online form to be completed but understand other matters may need to take precedence, for example: an unexpected serious illness of a family member.

#### REQUEST FOR ABSENCE FORM

Please complete the form below to request absence for your child for any absence other than their own ill health. You may complete the form on this page or follow this [LINK](#) to open in a new window (this is advisable if using a smaller device such as a phone or tablet). The request will take less than 5 mins to complete under normal circumstances.



#### ALSO IN THIS SECTION

➔ [Request for Authorised Absence](#)

## 10. Food During Isolation – All – ACTION

**We Need Your Help!**

**Could you spare a small amount of time to deliver a food parcel to an isolating family?**

As many of you will have seen during the summer Marcus Rashford championed the need for families eligible for free school meals to receive those meals at home if the family needed to isolate due to COVID 19. Ensuring children have enough food to eat whether they are in school or not is essential. As potential



cases rise and therefore the number of families isolate at home a small number require additional support to ensure their children have sufficient food.

Once a family has a potential case, isolates and is also eligible for free school meals we will ask whether it would be helpful to receive the food parcels. Where it is helpful, they will need to be delivered to the home given the risks associated with spreading the virus near the school community. The following process for distribution has been set up in priority order:

1. The isolating family seek to arrange friends and family (who are not currently isolating) to collect food directly from school and deliver to their home, taking appropriate precautions to avoid any COVID transmission.
2. If there are no friends or family available, we hope to have a group of willing volunteers who will collect the food parcel from school and deliver to their home, taking appropriate precautions to avoid any COVID transmission.
3. If there are no volunteers available, school staff will deliver the food however our capacity to do this given all other competing demands is severely restricted and we need a group of community minded families to help us help our families.

If you have a small amount of time available and you are willing to collect and deliver a small number of food parcels please email: [Office@chesswood.w-sussex.sch.uk](mailto:Office@chesswood.w-sussex.sch.uk)

Within the email please include your name and your child's name and class. If you could give an indication which days you might be available that would be fantastic. We don't expect there many deliveries that volunteers undertake, especially if we have a large group of volunteers. We will provide guidance on how the collection and delivery may be done in a way that is COVID Transmission Safe.

Thank you in advance for any help you can provide with this process.

## 11. INSET Days – All – Information

We will be running childcare facilities on the INSET day on Friday 23<sup>rd</sup> October 2020.

The details are as follows:

- The day runs from 7:30am to 3:30pm to include breakfast
- A range of activities will be provided throughout the day, to include arts and crafts, board and card games, sports, nature documentaries and general play
- Children will need a packed lunch and a fruit snack, breakfast will be supplied between 7:30am-8:15am
- The cost for the day will be £25.00 per child to be paid in full
- Numbers will be limited and based on a first come first served basis, for paid only bookings (non-refundable)
- The children will be cared for throughout the day by members of our school support staff, all of whom are suitably qualified, DBS checked and hold first aid qualifications

Letters will shortly be sent out on SchoolsBuddy. Should you wish your child to attend, please look online via SchoolsBuddy or complete the reply slip attached to the letter (on our website) and send it to school, together with your cheque payment of £25.00 per child, in a sealed envelope for the attention of Kate Brown, School Finance Officer. All forms and payments must be returned no later than **Friday 16<sup>th</sup> October**.

## 12. Meet the Teacher – All – Information

Due to restrictions caused by COVID-19, we have decided that the usual meet the teacher event cannot safely happen this year. Therefore, teachers will be creating a video to introduce themselves and to provide you with the same information that they would have if they could have met you. You will be able to find these videos on your child's class page on our website from Friday 25<sup>th</sup> September:

**HOME > LEARNING > HOME LEARNING > CLASS PAGES 2020-21**

<https://www.chesswood.w-sussex.sch.uk/page/?title=Class+Pages+2020%2D21&pid=1044>

HOME > LEARNING > HOME LEARNING > CLASS PAGES 2020-21

### CLASS PAGES 2020-21

#### MEET THE TEACHER - SEPTEMBER 2020

Due to COVID restrictions, unfortunately, we cannot meet with parents this year.

Please click on the relevant class in the 'Also in this section' part on the right of this page to find your

'meet the teacher' video.

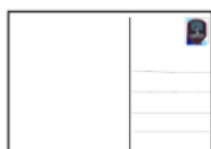
#### TRANSITION - JULY 2020

These class pages are for transition day in July 2020 and will not be actively used until September 2020.

Pupils transferring after transition day, here is the class activity that you may wish to complete for your new teacher.



Blank postcard template for you to use.



See below for the classes and teacher names.

Year 3 Classes

Year 3

#### ALSO IN THIS SECTION

3DH

3HG

3LB

3ML

3PB

4CR

4DG

4EV

4JD

4OM

5AL

5AY

5EM

5HH

5JH

5KM

6BP

6EP

6EW

6MH

6RW

6SJ

## 13. Photographs – All

Your child has been sent home this week with their photograph proof, all orders are to be placed online directly with the company and orders to be made by **Friday 2<sup>nd</sup> October**. For those children who didn't have their picture taken due to being away from school, the photographers will be coming in **NEXT TUESDAY 29<sup>TH</sup> SEPTEMBER**, please ensure you send your child into school wearing their uniform not their PE kit.

## 14. Lateness – All – Information

If your child normally enters through the Ladydell Road entrance and is late to school, please ensure your child is dropped off at the Chesswood Road entrance at the front of the school; the Ladydell Road gate will be locked at this time. Thank you.

## 15. Steyning Grammar School – Open Day Information 2020

Please read the below communication from Steyning Grammar School:

Dear Parents and Carers,

The Coronavirus pandemic means that, with deep regret, we will not be able to welcome visitors on to site this year for an Open Evening, or Open Morning events.

In place of these usual events, we are developing a Google site which will provide prospective parents and students with comprehensive information on the school including:

- Co-Headteacher presentation
- Virtual Tour
- Student Voice
- Information on the SGS approach to supporting students with SEND;
- Information on the SGS approach to pastoral care;
- Information on applying for a place for entry in September 2021.
- Curriculum information from our Learning Learners at KS3

We are planning for the web page to go live on [Tuesday 28th September 2020](#) and it will be freely accessible to interested parties.

We will then be running 'live' events which will give prospective parents an opportunity to hear a presentation from our Co-Headteachers/key staff and the opportunity to ask questions.

To access our live events you must email [admissions2021@sgs.uk.net](mailto:admissions2021@sgs.uk.net)

Prior to the event you will receive a link on the email address from which you sent the message.

- Church Street - [Wednesday 30th September at 6pm](#)
- Rock Road - [Wednesday 7th October at 6pm](#)

If you have any questions or queries please don't hesitate to contact us on: [admissions2021@sgs.uk.net](mailto:admissions2021@sgs.uk.net)



The poster for Steyning Grammar School's Virtual Open Events features a dark blue header with the school's name and crest. Below the header is a photograph of two students, a girl and a boy, sitting at a desk and looking at a tablet. To the left of the photo is a red box with the text 'THE GOOD SCHOOLS GUIDE'. To the right is the school's motto 'Every Person The Best They Can Be'. Below the photo, the text 'Starting Secondary School in Sept 2021?' is written in white, followed by a red banner with the text 'Why not see what SGS has to offer?'. Below this, the text 'You are invited to our VIRTUAL OPEN EVENTS' is written in white. The dates and times for the events are listed: 'Wednesday 30th September at 6pm (Church Street)' and 'Wednesday 7th October at 6pm (Rock Road)'. Below this, the text 'Virtual School Tour • Staff Presentations • Live Q&A Session' is written. At the bottom, a dark blue banner contains the text 'We look forward to welcoming you soon. To register your interest please email [admissions2021@sgs.uk.net](mailto:admissions2021@sgs.uk.net)'.

**Steyning Grammar School**  
Day School | Sixth Form College | Full & Weekly Boarding

THE GOOD SCHOOLS GUIDE

Every Person The Best They Can Be

Starting **Secondary School** in Sept 2021?

Why not see what SGS has to offer?

You are invited to our  
**VIRTUAL OPEN EVENTS**

**Wednesday 30th September at 6pm** (Church Street)  
**Wednesday 7th October at 6pm** (Rock Road).

Virtual School Tour • Staff Presentations • Live Q&A Session

We look forward to welcoming you soon. To register your interest please email [admissions2021@sgs.uk.net](mailto:admissions2021@sgs.uk.net)

## Steypning Grammar School

Day School | Sixth Form College | Full & Weekly Boarding

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Every Person The Best They Can Be

THE GOOD SCHOOLS GUIDE

Starting Secondary School in Sept 2021?

Why not see what SGS has to offer?

You are invited to our VIRTUAL OPEN EVENTS Wednesday  
30th September at 6pm (Church Street)

Wednesday 7th October at 6pm (Rock Road). Virtual School  
Tour • Staff Presentations • Live Q&A Session

We look forward to welcoming you soon. To register your  
interest please email [admissions2021@sgs.uk.net](mailto:admissions2021@sgs.uk.net)



## 16. Bohunt School Open Evening – Information



**Bohunt School Worthing**  
65a Broadwater Road | t: 01903 601361  
Worthing | e: info@bohuntworthing.com  
West Sussex BN14 8AH | www.bohuntworthing.com

Bohunt Worthing Headteacher: Mr A Whitehead BSc (Hons)

September 2020

Dear Prospective Bohunt Family

### **BOHUNT WORTHING VIRTUAL OPEN EVENING - THURSDAY 1<sup>st</sup> OCTOBER 2020 6.00pm**

I am delighted to invite you and your family to our school's **Virtual Open Evening on Thursday 1<sup>st</sup> October 2020**. As a very popular, successful and oversubscribed school we are keen to share with you the unique experiences and opportunities we offer students and their families. Historically, we have had over 1000 visitors visiting our school site during Open Evening, which unfortunately would now be impossible to do whilst adhering to current government guidelines. Choosing your secondary school preferences is a big decision and therefore to support you in making this choice we are inviting you to be a part of our virtual event, 'The Bohunt Experience'.

#### **The 'Bohunt Experience'**

The Bohunt Experience will provide a wide range of resources which includes live interaction with our staff and students on the night and into the following weeks. We are confident that the high quality of our resources, produced by students and staff working together, will answer the questions you have as you make the important decision of selecting your secondary school preferences. Your Bohunt Experience will include the opportunity to interact with all levels of staff, see the whole school in action, watch videos that cover a wide range of specialist aspects of the school and understand what it is like to be a student with us.

Information about the Bohunt Experience and our Virtual Open Mornings can be found [here](#) on our website. This webpage will be populated with updates as we get closer to our live event, and will be the destination of the Live Virtual evening.

#### **How can I be a part of the Bohunt Experience?**

We are asking all parents to **register their interest** by following the link below, which should only take a couple of minutes to complete. This will ensure you do not miss out on any updates and instructions ahead of our Virtual Open Evening and allows us to ensure we cover the information you wish to find out. **Register here:** <https://forms.gle/ZTf463VVpkt25u56v8>

#### **Bohunt Worthing Open Mornings**

Following our Open Evening, we will be hosting a number of Live Virtual Open Mornings where parents will be able to participate in a question and answer session with a member of the leadership team, as well as hearing about our holistic vision for education and academic achievement for all. Details on registering for these events will be released as part of the Bohunt Experience, detailed on the web page above.

I appreciate that a virtual evening is very different to what we normally offer and clearly we would love to be able to have all prospective parents and students visit us to see the school in action. We are confident that whilst different this year, we can get across equally well why Bohunt is such a special place and what makes us unique amongst the local secondary schools.

Proud to be part of the Bohunt Education Trust  
enjoy respect achieve

In the meantime our website has a wealth of information to support your decision making and give you a flavour of how our high quality, educational offer has continued whatever the circumstances. You might like to visit ['BOB's \(Best of Bohunt\)'](#) page to read how our school community continued over home learning or [Admissions](#) to see how we supported our current intake and provided virtual Y5 tasters over the summer.

If you have any queries relating to this event please do not hesitate to contact us on the details above. If you would like to view our prospectus you can find it on our website [here](#).

I look forward to welcoming you into the Bohunt community and virtually meeting you on Thursday 1st October at 6pm.

Yours sincerely



Adam Whitehead BSc (Hons)  
Headteacher

## 17. Cold Weather Clothing – All – Action

We would like to remind parents to, as the days get colder and considerably wetter, please send your child into school with a coat to wear during break and lunchtime.

## 18. Fundraising for Chesswood – All – Information

**Did you know that you can help raise funds for Chesswood every time you shop online?**

**Easyfundraising.org.uk**

Whenever you buy anything online you could be raising FREE donations for **Friends of Chesswood School** with easyfundraising.

There are over 4,000 shops and sites on board ready to make a donation – including eBay, Argos, John Lewis, ASOS, Booking.com and M&S – and it won't cost you a penny extra to help us raise funds.

All you need to do is:

1. Go to [https://www.easyfundraising.org.uk/causes/friendsofchesswoodschool/?utm\\_campaign=raise-more](https://www.easyfundraising.org.uk/causes/friendsofchesswoodschool/?utm_campaign=raise-more) and join for free.
2. Every time you shop online, go to easyfundraising first to find the site you want and start shopping.
3. After you've checked out, the retailer will make a donation to Friends of Chesswood School at no extra cost to you whatsoever!

There are no catches or hidden charges.

Throughout the Chesswood community these donations could really mount up and make a BIG difference to us, so we'd really appreciate it if you could take a moment to sign up and support us. It's completely FREE and only takes a moment.

You can find our easyfundraising page at

[https://www.easyfundraising.org.uk/causes/friendsofchesswoodschool/?utm\\_campaign=raise-more&utm\\_content=gs-e1](https://www.easyfundraising.org.uk/causes/friendsofchesswoodschool/?utm_campaign=raise-more&utm_content=gs-e1)

**Amazon.Smile.co.uk**

In addition to this you can also support Chesswood every time you shop with Amazon. AmazonSmile is a simple and automatic way for you to support Friends of Chesswood at NO COST TO YOU. On your first visit to [www.smile.amazon.co.uk](http://www.smile.amazon.co.uk) select Friends of Chesswood as your chosen charity. You can use your existing Amazon account but where you see a product is marked "eligible for smile.amazon.co.uk donation" then ensure that you change to the smile.amazon.co.uk page before completing the purchase.

If you have any questions please contact either Kate Brown – [kbrown@chesswood.w-sussex.sch.uk](mailto:kbrown@chesswood.w-sussex.sch.uk) or the school office.

Thank you so much!

## **19. Drone – All – Action**

### **Own a drone? If yes, please help!**

The Chesswood team would be grateful for the temporary use of a drone, free of charge, to help capture high quality images of the school site for use with promotional materials for the school, such as the school brochure. We hope to include such images in forthcoming communications with current Year 2 parents that will be looking around the school in early November as part of the school's open evening. If you are able to help us out before the end of October, please get in touch with Mr Gilbert by e-mailing [ngilbert@chesswood.w-sussex.sch.uk](mailto:ngilbert@chesswood.w-sussex.sch.uk). Thanks.