



1. COVID-19 Update
2. Latest Correspondence – All – Information
3. Parents Evening – All – Please Read
4. 2021 Secondary School Admissions – Year 6
5. Positive Case – All – Information
6. Year 2 Open Events 2020 – Wednesday 11th November – Information
7. Amber Status – All – Information
8. Home Learning During Isolation – All – Information
9. Chesswood Hero!

1. COVID-19 Update

We can confirm there have been no positive cases this week. We will be placing the below table in each newsletter to keep you updated on the number of either positive or potential cases. You can be assured that we are tracking everything carefully and responding to risks as they arise, balancing the need to stay open and the need to reduce risk and transmission. If you have any concerns in relation to any of these numbers, please contact office@chesswood.w-sussex.sch.uk. They are not a reason for a child to be absent from school. Should it be necessary for your child to isolate, we will be in contact.

Case	0-7 days	8-14 days	15-21 days	22+ days	Grand Total
Confirmed Case		1			1
Not a case	6	9	18	88	121
Potential Case	16	7		32	55
Grand Total	22	17	18	120	177

Do NOT attempt to send your child to school for any reason if anyone in your household is displaying any one or combination of symptoms below:

- A new, continuous cough
- High temperature
- Loss, change in normal sense of taste or smell

If **anyone** has **any one** or more symptoms of coronavirus they must isolate with their household and seek a test or isolate for 10 days. Other members of the household must isolate for 14 days or until a negative test result has been received. If you are unsure of any of the rules surrounding the Any One Rule, please read the letter online here: <https://www.chesswood.w-sussex.sch.uk/attachments/download.asp?file=7993&type=pdf>

2. Latest Correspondence – All – Information

Keeping up to speed	
We are very aware both professionally and personally how hard it is to keep up with communications from school and from everywhere else for that matter. And, nobody has the time to search for letters they think they might have missed and are experiencing understandable parent anxiety of the consequences of missing important communications. We hope the very clear links and organisation below will ensure you are able to find any school communication quickly and easily.	
You may find the current and all previous newsletters for this academic year for reference on our website	https://www.chesswood.w-sussex.sch.uk/page/?title=Latest+Correspondence&pid=176
Newsletter from previous academic years may be found at	https://www.chesswood.w-sussex.sch.uk/page/?title=Previous+Academic+Year+Newsletters&pid=1007
You may find all current term correspondence for the whole school	https://www.chesswood.w-sussex.sch.uk/page/?title=Current+Term+Correspondence&pid=780
Current and previous correspondence for specific year groups	
Year 3	https://www.chesswood.w-sussex.sch.uk/page/?title=Year+3+Correspondence&pid=180
Year 4	https://www.chesswood.w-sussex.sch.uk/page/?title=Year+4+Correspondence&pid=177
Year 5	https://www.chesswood.w-sussex.sch.uk/page/?title=Year+5+Correspondence&pid=178
Year 6	https://www.chesswood.w-sussex.sch.uk/page/?title=Year+6+Correspondence&pid=179

3. Parents Evening – All – Please Read

If you haven't already booked your child's parents evening and would like to do so, please book by **today, Thursday 22nd October** via SchoolsBuddy.

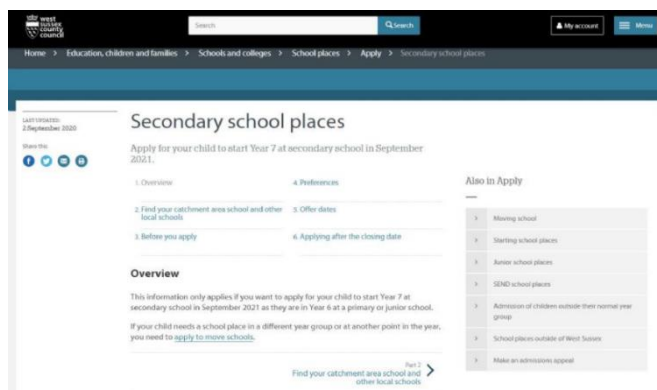
4. 2021 Secondary School Admissions – Year 6

There are now only 9 days left to complete your online secondary school application. Parents of children currently in Year 6 will need to complete the secondary school online admissions process, at the very latest by **Saturday 31st October 11:59pm**. We have created a page on our website to guide parents through the application process, and that can be visited here: <https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions&pid=1090>.

To ensure you have a reference for all available information we have created two web pages to support parents of Year 6 children:

1. General Secondary Admissions – importantly this includes website links to all secondary schools in the area. It also indicates which schools have special educational needs specialist support centres for children that currently have or are likely to be registered with an Education and Health Care Plan.

<https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions&pid=1090>



2. Specific 2021 Secondary Admissions Arrangements – this includes the attached letters for your reference and information including a link to the West Sussex website and their leaflets and posters with the key information for all parents.

<https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions+September+2021&pid=1022>

If you need help, support or guidance please do the following:

- Read our guidance and letters at: <https://www.chesswood.w-sussex.sch.uk/page/?title=Secondary+Admissions+September+2021&pid=1022>
- Contact our admissions officer, Treena Beech, admissions@chesswood.w-sussex.sch.uk. You may call 01903 204141 but email is preferred wherever possible
- Source independent help from West Sussex Information Advice Service 0330 2228555, email send.ias@westsussex.gov.uk, particularly if you would like help completing the online admissions form
- Contact school admissions 03330 142 903

Free internet access is available from Chesswood Junior School (an appointment must be booked for internet access and entering the school building at this time -contact admissions@chesswood.w-sussex.sch or 01903 204141 to make an appointment); West Sussex libraries and Children and family centres.

We wish you every success in securing the school of your choice for your child. To ensure you have the very best chance of securing a school place in the local area – YOU MUST complete the online process BEFORE SATURDAY 31st OCTOBER 11:59 p.m. If you do not submit an application in time it is unlikely that your child will secure a school place within a Worthing school and extremely unlikely that your child will be placed at any of your preferred school. Please, please, please prioritise this process in the interests of your child's learning and happiness in the coming years.

The admissions website can be found here: <https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/school-places/apply/secondary-school-places/>

5. Positive Case – All – Information

Earlier in the week, we were made aware of a member of our school community testing positive for COVID 19. We have contacted all families directly that we believe need to, and we are not able to reveal (directly or indirectly) the identity of the case. Going forwards, we have developed a new online form to be completed by any member of the school community as soon as possible after developing symptoms. This includes weekends and holidays for the foreseeable future.

If any of the following are true:

- You child attending Chesswood has experienced symptoms
- Your child attending Chesswood has tested positive
- Anyone in your household experiences any one of the three symptoms
- You are a staff member, external staff (supply teacher, peripatetic music teacher) or volunteer and you or anyone in your household has developed symptoms or tested positive

You should complete the COVID 19 online form as soon as possible.

CHESSWOOD COVID RESPONSE

This online questionnaire is for all members of the school community to complete whenever they have developed COVID symptoms and need to isolate or have received a positive test outcome. It is vital that every effort is made to secure a test as soon as possible after symptoms are experienced as there are many vulnerable members in the school community that will need to take action once a test outcome is positive. Staff members completing this form and requiring time away from school must also complete the online staff absence form.

* Required

Contact Details

1. First Name of Person with symptoms *

All families are asked to complete the online form on our website at HOME > PARENTS > COVID 19
<https://www.chesswood.w-sussex.sch.uk/page/?title=COVID+19&pid=330&action=saved>

If, for any reason, you are unable to complete the form with essential information please email
covid@chesswood.w-sussex.sch.uk

During school holidays and weekends only – when there is no other alternative If it is not possible to complete the form or email and you have no other alternative, please text 07837971769

Text only, please do not

- Call, or
- use this phone number for any other reason, other than COVID reporting

Please only use this number to report a confirmed positive case.

Text: Positive Covid Case (if you have a positive test result). A member of our team will contact you to get the information verbally, **please only use this as an absolute last resort.**

As indicated, it is our sincere hope that none of the above need to be used by any family or staff member. However, if it does, we expect that all members of our school community being aware of and using this online reporting system will allow a quick response in the interests of all members of our community, particularly those who are vulnerable themselves and those with vulnerable family members.

6. Year 2 Open Events 2020 – Wednesday 11th November – Information

A letter was circulated to all parents with children in Year 2 at Springfield and Lyndhurst Infant Schools.

Unfortunately this year we are unable to hold our usual Open Day, however we will do our very best to create an open event that will inspire and engage parents and children alike. We know choosing a school for your child is one of the most important decisions parents make in life and we will ensure you have the right information available to make your decision in confidence. We will publish our open event materials ready for Wednesday 11th November. The materials will include virtual tours; and video presentations by children and staff. We will write again with the specific organisation for the open event but wanted to contact you early in the process to allay any worries you may have about the admissions process in such extraordinary times. We would like all parents at our local schools to register their interest in our open event on our website. Parents may do this at:

HOME > PARENTS > ADMISSIONS AND TRANSITIONS > JUNIOR SCHOOL ADMISSIONS > AUTUMN OPEN EVENTS (NOVEMBER)

<https://www.chesswood.w-sussex.sch.uk/page/?title=Autumn+Open+Events+%28November%29&pid=183&action=saved>

This form also enables families to ask or share up to three adult questions, queries or concerns. In addition, there is space to add up to three child led questions, queries or concerns. This form will close on **Monday 2nd November, 11:30pm**. We will then create a booklet for adult questions, queries and

HOME > PARENTS > ADMISSIONS AND TRANSITIONS > JUNIOR SCHOOL ADMISSIONS > AUTUMN OPEN EVENTS (NOVEMBER)

AUTUMN OPEN EVENTS (NOVEMBER)

OPEN EVENT PREPARATION 2020 (FOR ADMISSION SEPTEMBER 2021)

REGISTERING PARENT INTEREST

RECEIVING PARENT & CHILD QUESTIONS, QUERIES AND CONCERNS

As we are hosting a virtual open event on November 11th 2020, we thought it would be useful to tailor that event to the questions, queries or concerns parents and their children have and would normally ask at any open event or during any school tour.

We have set out the opportunity for families to ask or share up to three adult questions, queries or concerns. In addition, there is space to add up to three child led questions, queries or concerns. We will then create a booklet for adult questions, queries and concerns we have answered and one for children (this will need to be read in partnership with their parents).

You may follow this [LINK](#) to complete the online questionnaire or complete in the window below. We would recommend following the link if you are using a smaller device such as a phone or tablet. The online form will then open in a new window.



concerns we have received and one for children (this will need to be read in partnership with their parents).

7. Amber Status – All – Information

We have now moved into the **amber** status of the risk assessment.

Stage	Description	Example Actions
3	There has been <u>one</u> positive case of a child or member of staff attending Chesswood Junior School within the past 14 days. The individual is required to isolate for at least 10 days and close contacts in school are required to isolate for 14 days and undertake a test.	A risk assessment review will be undertaken, control measures will be considered again whether they remain fit for purpose. Further advice will be sought from the local Public Health England team. Considerations for playground management, school assemblies, specialist teaching and cleaning rotas will be reviewed, amongst other things.

- Face coverings should be worn by visitors (age 12+) when:
 - On site
 - Queueing to enter the site
- Essential school entry only –
 - Use email wherever possible or speak to staff on the gate
- Check your distance from others
- Avoid queueing
 - Arrive later (not late 😊)
- Reduce your risk and keep our school open for ALL

8. Home Learning During Isolation – All – Information

Should your child be in isolation, we are providing a phased approach to home-learning to minimise the impact on their academic progress and to maintain links with the work being completed by children in school. When a child is in isolation at home, and is well enough to do so, they should go to:

Chesswood Junior School website > Learning > Home Learning > Year Group Home Learning (for children who are isolating) - <https://www.chesswood.w-sussex.sch.uk/page/?title=Year+Group+Home+Learning+%28For+children+who+are+isolating%29&pid=1095>

HOME > LEARNING > HOME LEARNING > YEAR GROUP HOME LEARNING (FOR CHILDREN WHO ARE ISOLATING)

YEAR GROUP HOME LEARNING (FOR CHILDREN WHO ARE ISOLATING)

If you're absent from school but feel well enough to do some learning, for example because you are having to isolate, then this is the place for you! To find out what learning your teachers would like you to do, please click your year group below:

[YEAR 3](#)

[YEAR 4](#)

[YEAR 5](#)

[YEAR 6](#)

The full letter and details of the home learning in isolation can be read here: <https://www.chesswood.w-sussex.sch.uk/attachments/download.asp?file=7831&type=pdf>

9. Chesswood Hero!

We would like to thank Kelly McFarlane, one of our Year 4 parents for delivering a number of food parcels to families who are having to isolate.

This really has been much appreciated within our School Community, once again thank you.

