

Welcome to Chesswood Junior School



Parent & Child Induction Evening 2022



This is Chesswood – Welcome!





Evening Arrangements

5:10 p.m. Families arrive – school hall and playground

5.30 p.m.

- Children remain on Y3 playground
- Young children to join crèche New Hall
- Parents go to hall for presentation

5.40 p.m.

- Presentation and questions
- 6.30p.m. 6.45 p.m.
 - Parents join children in classrooms class teacher welcome and brief introduction
- 6.45 p.m. 7.00 p.m.
 - End of evening individual discussions in preparation for Wednesday transition day



Presentation Overview

- School Arrangements & Curriculum (Mr Yelling)
- Year 3 Key Details (Mr Gilbert)
- Safeguarding, Pastoral & Behaviour (Mr Himsworth)



The Essentials

- Governors
- Chair Darren Carroll
- Staff
 - Head Teacher Andrew Jolley
- Deputy Head Teacher (DSL)
 - Jez Himsworth (Pastoral)
- Assistant Head Teacher -
 - Chris Yelling (Academic)
- School Times
 - Morning 8.50 a.m. (Gates open 8.30 a.m. <u>always arrive by 8:40 a.m.</u>arrival after 8.50 a.m. is late).
 - Ladydell Road gate closes at 8:55 a.m. use Chesswood road to exit
 - Afternoon 3.15 p.m. Children typically out with parents by 3:25p.m.
 - Meet outside class fire exit door on the West Playground. Remember to pick a memorable place to pick up. Year 3 children <u>NEVER</u> leave the school premises without a designated adult, if not sure go to their class teacher or school reception. We <u>strongly recommend</u> children are collected by an adult for the first two years.
- Autumn Term School commences on Monday 5th September
 (1st September & 2nd September are both INSET Days)







Governance

The school governing body includes 16 governor positions – please contact the clerk to governors if you believe you could make a strong contribution to this important aspect of school leadership and register your interest in governance.

Chair of Governors Darren Carroll Vice Chair of Governors Mike Carpenter

governors@chesswood.w-sussex.sch.uk

LA Governor

Vacant

Co-opted Governors

Mr Darren Carroll, Mike Carpenter,

Parent Governors

Beth Liassiddes, Sao Roque, Philippa Jackson, Rachel Baker,

Staff Governors

Mr Andrew Jolley and Mr Timothy Hicks

Clerk

Vacant; CTG@chesswood.w-sussex.sch.uk

For more information: School website: School Info > Governors (Meet the governors)



2022-23 INSET Arrangements

Chesswood	Chesswood Creche
Thursday 1 st September	*
Friday 2 nd September	*
Wednesday 16 th November	√
Wednesday 8 th March	\checkmark
Wednesday 17 th May	



Timetable Arrangements

Timetable - All

Morning (Mondays, Tuesdays, Thursdays & Fridays)

ı	Year	Pre-school	Pre-school	Arrival & Entry	Start of school	Lessons	Break	Lessons
ш	3		08:00 - 08:45	08:30 - 08:45	00.50 00.00			
	4	07:30 - 08:30	Year Leader	Arrival	08:50 – 09:00	09:00 – 11:00	11:00 – 11:15	11:15 – 12:15
П	5	Breakfast Club	Interventions/	08:45 - 08:50	Registration Starter Boards	09.00 - 11.00	11.00 - 11.15	11.15 - 12.15
	6		Clubs	Class Entry	Starter Dualus			

Morning (Wednesdays)

Year	Pre-school	Pre-school	Arrival & Entry	Lesson	Phase Assemblies	Break	Lessons
3		08:00 - 08:45	08:30 - 08:45				
4	07:30 - 08:30	Year Leader	Arrival	00.50 00.50	10:00 11:00	11:00 11:15	11:15 – 12:15
5	Breakfast Club	Interventions/	08:45 - 08:50	08:50 - 09:50	10:00 – 11:00	11.00 - 11.15	11.15 - 12.15
6		Clubs	Class Entry				

Afternoons

Year	Lunch	Lessons	After School	After School
		13:15 – 15:15	15:15 – 16:15	16:15 – 18:00
3	General	Year Assemblies (30 mins): Friday 13:20	Extra Curricular Clubs	
4	12:15 – 13:15	Year Assemblies (30 mins): Thursday 13:20	Year Leader	After Cabaal Cara Club
5	Lunch Clubs	Year Assemblies (30 mins): Friday 14:15	Interventions	After School Care Club
6	12:45 – 13:15	Year Assemblies (30 mins): Thursday 14:15	After School Care Club	



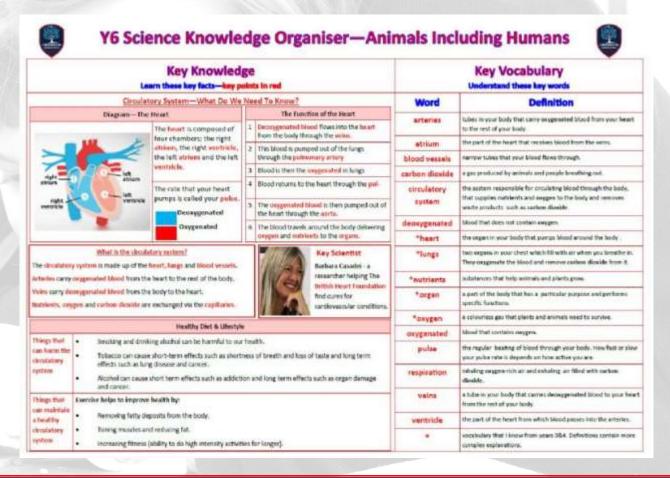
Curriculum

- Curriculum Drivers
 - Life Opportunities
 - Creativity, Confidence, Competence
- Curriculum Principles
 - Balanced
 - Coherent
 - Real and Relevant
 - Knowledge Rich
 - Cognitively Challenging
 - Inclusive
- Sequenced Planning
 - Knowledge, Skills, Concepts and Vocabulary



Knowledge Organisers

 'Learning can be defined as an alteration in long-term memory. If nothing has altered in long-term memory, nothing has been learned.' Ofsted Framework 2019

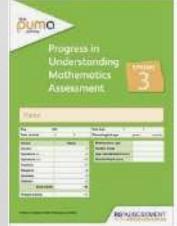


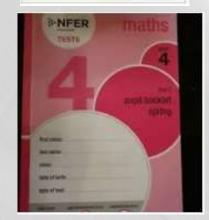


Curriculum

- Assessment
 - Test weeks & writing TA
 - Start of the autumn term
 - End of the autumn term
 - End of the spring term
 - End of the summer term









Homework

- Use of Apps + Websites
 - Accelerated Reader
 - IXL English
 - IXL Maths
 - Numbots and TT Rock Stars
- Spellings
- Website links and suggestions
 - RWM
 - Wider curriculum + Life Skills



Clubs, Year Leader Interventions and Tutorials

Clubs, Year Leader Interventions and Tutorials

Autumn Term: Monday 26 September to Friday 9 December

Spring Term: Monday 16 January to Friday 24 March

Summer Term: Monday 24 April to Friday 30 June



Extra Curricular Clubs

- School clubs before, during and after school
 - Online booking system NOT first come, first served.
 - Children dismissed directly by club leaders, parents to meet on the front playground ONLY. Ensure you have a specific location to meet your child.
 - Bring an umbrella if raining!
 - Email Office will notify parents if child is not at a club as planned.
 - Club cancellations:
 - On day direct contact for early pick up or merge into other clubs. Bromcom notification. If children need to stay in school – no problem they will be occupied until normal club pick up time.
 - Before day Telephone 'Clubline' option 3; Schools buddy and weekly communication
- For peripatetic music opportunities please contact Mrs Cossins: ccossins@Chesswood.w-sussex.sch.uk



Breakfast Club

HOME>
PARENTS>
WRAP
AROUND CARE

Chesswood Breakfast Club









A Breakfast Club is available for Chesswood Junior School children and runs from 7.30am to 8.30am, Monday to Friday.

Breakfast is served until 8.10am and includes a choice of cereals, toast, crumpets etc, fruit, and milk or fruit juice. There is a choice of board games, lego etc and outdoor play (weather permitting).

For more information contact our Wrap Around Care Manager, Kate Brown, on kbrown@chesswood.w-sussex.sch.uk or 01903 204141.

Dream, Aspire, Achieve – Be Extraordinary



After School Club



Chesswood After School Club



At Chesswood we run an After School Club for children from Chesswood Junior School as well as collecting younger children from Lyndhurst and Springfield Infant Schools. This is run by our enthusiastic Chesswood staff

We have three different sessions – parents can collect at 4.30pm, 5pm and 6pm.

We provide a snack which includes toast, sandwiches, crumpets etc, fruit, cake, and drinks. There is plenty of outdoor play as well as board games, puzzles, arts & crafts, cookery and even Wii games.

For more information contact our Wrap Around Care Manager, Kate Brown, on kbrown@chesswood.w-sussex.sch.uk or 01903 204141.





Who's Who? - Administration



Mrs Rainford – Reception & Pupil Premium



Mrs Brown
Premises, Wrap Around
Care and School Visits
Lead



Mrs Smith School Adminstrator



Mrs Beech
Administration Manger
& Admissions



Mrs Solterman Medical Lead



Who's Who? - Leadership & Teachers



Mr Gilbert (Phase Leader)



Mr Harney (3DH)



Miss Hayles (3CH)



Mr Barnard (3PB)



Mrs Hayman & Mrs Cox (3HC)



Who's Who? - Cover Teachers



Mr Powell (3CH on Tuesday mornings; 3PB and 3HC on Tuesday afternoons)



Mrs Lulham (3DH and 3CH on Tuesday afternoons)



Year 3 Class Arrangements

September Class Teacher	Class Base
Spare Classroom	1
Spare Classroom	2
Mrs Jess Hayman & Mrs Louise Cox, 3HC	3
Mr Paul Barnard, 3PB	4
Mr David Harney, 3DH	5
Miss Caitlin Hayles, 3CH	6





Who's Who? – Specialist Teachers



Mrs Cossins
Music and Theatrical
Performance
Music on Wednesdays or
Thursdays



Mr Quick
PE
PE on Mondays &
Tuesdays





Who's Who? - Teaching Assistants









Mrs Barton 3PB



Mrs Goble 3DH









Dream, Aspire, Achieve – Be Extraordinary



Arrangements for Transfer Day

- Use most convenient school entrance Chesswood Rd or Ladydell Rd (<u>Do Not drive into Ladydell Rd</u> – even if others do).
- Gates open at 8.30 a.m. Head teacher on the front gate
- Gather on the West school playground all staff present – yellow jackets
- Whistle Blown at 8.40 parents cue to move towards the exit so children may see signs.
- Children line up at number 3, 4, 5 or 6.
- Remember any required medication (parents)
- Wear current school uniform and bring usual school bag e.g. pencil case, drink etc



Pick Up

- School ends 3.15 p.m. Arrive on Y3 playground by 3:10 p.m. Meet outside class fire exit door on the West Playground.
- Remember to pick a memorable place to pick up.
- Remind children they <u>NEVER</u> leave the school premises without a designated adult, if not sure go to their class teacher or school reception.



Dropping off and picking up

- Parents should make arrangements to pick up their children on their youngest child's playground.
- Parents must ensure their children know to remain on the school site
 - once dropped off in a morning
 - until a responsible adult has arrived wait at the arranged spot. (We strongly discourage Year 3-4 children walking unaccompanied or with peers of same age)
 - If no adult arrives they must go straight to the school reception area (ask any adult they will be taken to reception. This is a GOLDEN RULE if a child is ever uncertain about pick up arrangements.



Lunch Arrangements

Arrangements for transition day:

Your child will receive a packed lunch through their usual provider — you are welcome to send them with a home-made packed lunch.

Arrangements for September onwards:

Universal free school meals DO NOT apply once your child transfers to Year 3 at Chesswood, therefore a packed lunch must be provided.

If you would like your child to have a hot lunch, these must be pre-ordered in advance (at least one full week) by contacting Chartwells:

https://westsussex.mealselector.co.uk/Account/Logon.aspx
Or telephone
01243 836130 or 0845 603 7998

If your child is registered for free school meals and requires a hot lunch, these will be ordered by the school office. The school pays for each meal if your child is not intending to use the free school meal please contact the school office so that we can use the money to support other school activities.



Year 2 liaison

- Transferring all children's work
- Teacher communication
- Checking out Chesswood and meet the Head Teacher



Parent Helpers in School

- Support and help from parents is invaluable
- We would love to make use of your talents. Don't be shy!
- Parents help with:
 - practical lessons
 - accompanying classes on school trips
 - supporting reading and maths
 - many other tasks
 - Friends of Chesswood
- If you are able to help us in any way, please let us know.
- DBS clearance is required



School Uniform

- Full uniform must be worn at all times (hoodies PE only)
- Exceptional circumstances send note and resolve with 72 hours
- All branded uniform is available from Broadwater Sports in store or

http://www.schooljumpers.co.uk/

- Standard items such as trousers, skirts, socks and tights are available from regular highstreet shops and supermarkets, e.g. BHS, Tesco, Asda etc.
- Ties may be purchased in school reception
- Purchase name labels and <u>please sew them in or use plastic attachment.</u>
- Lost property contact school reception
- Child responsibility





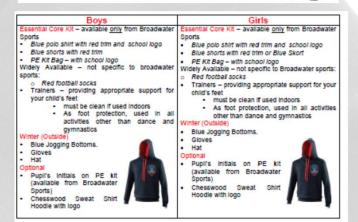
Luggage

Space is a premium within school especially as the school moves closer to capacity with 720 children and in excess of 90 staff. Children need to fit their luggage within one locker – 40cm x 40cm x 25cm:

- Coat
- Book Bag
- PE Kit Bag
- Lunch Box if applicable







 We have pre-loved uniform available all year round – contact the office via office@chesswood.w-sussex.sch.uk



Upcoming Transition Events

- July 12th/July 19th Chesswood teachers visit Lyndhurst & Springfield
- July 15th Sports event
- w/b August 22nd Welcome picnic
- September 12th Meet the Teacher



Communication

- Teacher face to face/e-mail
- Parents' Evenings
 - Tuesday 18th October (3:30-7:00) and Thursday 20th October (3.30-5:30)
 - Tuesday 17th January (3:30-5:30) and Thursday 19th January (3:30-7:00)
 - Tuesday 2nd May (3:30-7:00) and Thursday
 4th May (3:30-5:30)



Punctuality

Timings	Guidance
Before 8:30 a.m.	Only enter if part of breakfast club or an organised activity
8:30 – 8:40 a.m.	Perfect arrival time
8:40-8:45 a.m.	Good Arrival Time
8:45 – 8:50 a.m.	A bit too close if something unexpected happens!
8:51 a.m.	Arrival after this time is late. 'Late before register closes' recorded
8:55 a.m.	Almost 16 hours learning lost per year
9:05 a.m.	Registers closed 'unauthorised absence' 10UA in 10 weeks – Prosecution.

- Ladydell gate locked at 08:55 entry and exit then only by Chesswood Rd.
- Pupils arriving once the gates have closed must report to the main office.
- Lateness is monitored and reported to parents on termly reports
- Medical appointments are exempt from this please email school office to inform the reason for the late arrival and the expected arrival time.





Safeguarding



Chesswood Junior School

Safeguarding Our School Community It is everyone's responsibility.

Are you a parent or a member of the community with a welfare or safeguarding concern for a child or children?

Based on what you know, in good faith, at the time:

- . Has the child or children come to actual significant harm as a result of action or inaction of others?
- . Has the child or children been at risk of coming to significant harm now or in the future?
- Do you have a general concern or feeling about the welfare of a child?
- . Is the child likely to come to some harm or be at risk of coming to some harm in

If the answer to ANY of the above is YES or MAYBE contact our safeguarding team and we will provide direct help, refer to an external safeguarding team or sign post for further help, support or guidance.

Safeguarding Manager (SM): **Our Senior Safeguarding Staff** Designated Head Teacher: Lead Governor

Safeguarding Lead for Child Protection (DSL):



Jeremy Himsworth **Deputy Head Teacher**



Head Teacher

Jackson Governor

for Child

Protection:

Pastoral Team Lead

Contact our safeguarding team Please contact us in writing. wherever possible, using the email address opposite. Provide as much detail as you can about the child, your concerns and details of any specific incidents.

External Contacts West Sussex Children's Services -Integrated Front Door

Immediate danger?

Email cplo@chesswood.w-sussex.sch.uk

If information is highly sensitive use email below:

cpp@chesswood.w-sussex.sch.uk

If you need to chat something through first or are worried about sharing information call:01903 204141 and ask to speak to our safeguarding manager

> **Contact Details** Tel: 01403 229900

(Out of Hours - 01403 229900)

wschildrenservices@westsussex.gov.uk Emergency Services & Police 999

In terms of safeguarding, speed of reporting is often a critical factor. Once you realise you hold a concern - report it immediately, even if you are not sure or worried about what will happen next - Children come first.

Dream Aspire Achieve





Police 999

What to do if you have a child protection concern

Based on the information available

sussex.sch.uk

- · Has the child or children come to actual significant harm as a result of action
- . Has the child or children been at risk of coming to significant harm now or in

the future?				
	No	Yes		
feeling about the last the child like	general concern or he welfare of a child? Hy to come to some isk of coming to some ure?	Ensure child's needs are put first Listen and take handwritten notes immediately after disclosure. Check with the child, if appropriate, that you have an accurate account of their report. Recording must be a clear, precise and factual account of the observations and disclosure. Your role is to report immediately not to further an investigation, however they may say things only once, so record it. Inform most senior CPLO (DMS) available IMMEDIATELY and IN PERSON.		
No Yes		As soon as possible afte before leaving the schoo of a shift ensure there is available for future refere Email: CPLO@chesswo	ol premises at the end a written account ence: od.w-sussex.sch.uk	
	If you have:	Have you been able to (DMS) or his deputy – Jeremy Himsworth?		
negative changes in behaviour, engagement		Although you may be involved at a later stage i.e. clarification, your core role is completed. Safeguarding can have significant emotional impact, If you would benefit seek additional support from the DMS, colleagues or from the Employee Assistance Programme 0800 030 5182 – respect child confidentiality issues throughout	If you can't make direct contact with CPLO (DMS) or his deputy make immediate contact with MASH Tel: 01403 229900 (Out of Hours – 0330 222 6664) MASH@westsusse x.gcsx.gov.uk http://www.westsussexscb.org.uk/professionals/	



Who's Who? - Inclusion Team



Ms Radcliffe
Special Educational Needs
Co-ordinator



Miss Main Learning Mentor
– Safeguarding & CLA



Mrs Harvey
Safeguarding manager



Miss Sheppard – SEN HLTA



Mr Facey
Learning Mentor Behaviour



Miss Oswald Learning Mentor -Behaviour



Mrs Butler Learning Mentor -Attendance

Dream, Aspire, Achieve – Be Extraordinary



Special Educational Needs

- Alert us early if you are worried!
- First School Liaison
- SEN open and approachable
- Pupil Passports termly review Parent meeting
- Dyslexia Screening Autumn Term
- Additional support TA, HLTA & teacher
- SEN Interventions
- vradcliffe@chesswood.w-sussex.sch.uk

The quality and speed of the communication.

The non-shaming, non-judgemental attitude of the team.

The whole of the child's world is considered, not just the time that is spent at school.

The child's future is considered as well as the present.

The child's past is respected and its impact on the present is understood.

It really feels like there is a team around my child - it's not just words.



Behaviour

Key Principles

High Expectations.

Behaviour is a form of communication.

Trauma-Informed / Attachment Aware / Therapeutic Thinking.

'You can't teach children to behave better by making them feel worse. When they feel better, they behave better.'

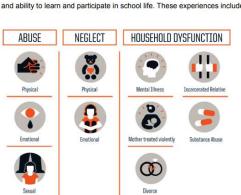


Behaviour - Why?

A Caring Community



Adverse Childhood Experiences (ACEs) refer to stressful events occurring in childhood (between 0 to 18 years). These impact profoundly on the child's readines and ability to learn and participate in school life. These experiences include:



Compared with people with no ACEs, those with 4+ ACEs are:

- 4 times more likely to be a high-risk drinker
- 6 times more likely to have had or caused unintended teenage pregnancy
- 6 times more likely to smoke e-cigarettes or tobacco
- 6 times more likely to have had sex under the age of 16 years
- 11 times more likely to have smoked cannabis
- 14 times more likely to have been a victim of violence over the last 12 months
- 15 times more likely to have committed violence against another person in the last 12 months
- 16 times more likely to have used crack cocaine or heroin
- 20 times more likely to have been incarcerated at any point in their lifetime

Toxic stress from adverse childhood experiences affects our physiology which can undermine the ability to form relationships, regulate emotions, and can also impair cognitive functions.^{7,8} This potentially has significant implications for a child's ability to engage in school and will most likely result in difficulties with processing information, ability to organise self and work, transitions, and working with others.

SEND / Disadvantaged / Safeguarding / Trauma



Behaviour - Solution

Children who end up doing well despite adversity have usually had at least one stable committed relationship with a supportive parent, caregiver or other adult. This buffers them from development disruption and builds skills such as the ability to plan, monitor and regulate behaviour and adapt to changing circumstances.⁴

We now know that significant adults in a child's life can provide important attachments for children and this is not confined to parents or carers. Teachers are key figures in a child's life and can provide very important relationships for children and young people. Positive relationships, such as those between teacher—pupil, can help repair some of the impaired ways of working (such as the expectations and beliefs that a person develops about themselves, others and the relationships that they have⁶).



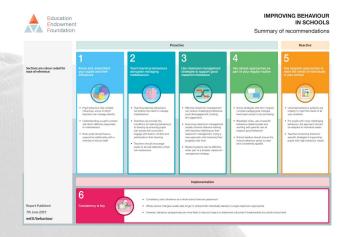
Behaviour

Proactive

- Relationships
 - In school
 - Home / School
- Teach / promote / praise learning behaviours
- Classroom management
 - Relentless Routines
 - Visible Consistencies
- Clear Expectations
 - Bright Sparks Code

Chesswood Bright Sparks

- •Be the best we can be, at all times
- Show courtesy, care and kindness, all of the time



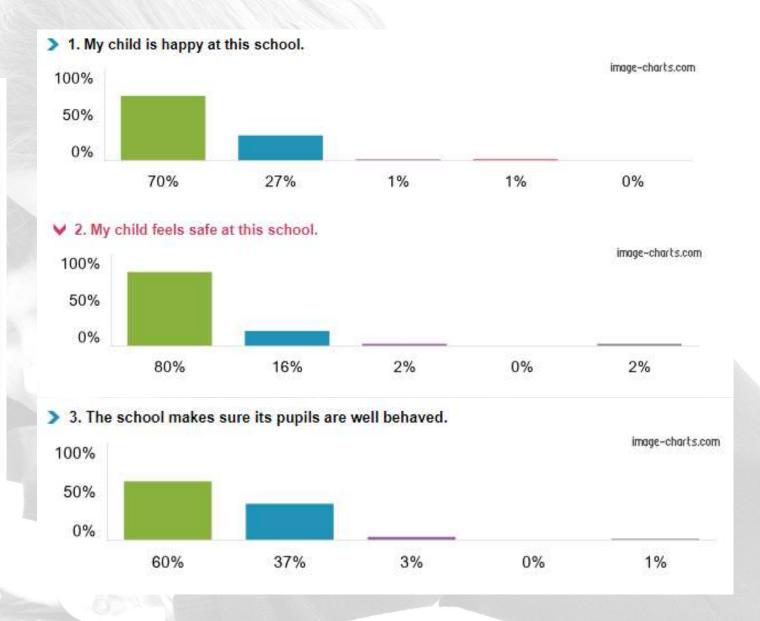
Reactive

- Reflective
- Restorative
- Protective



Pastoral - Parent View





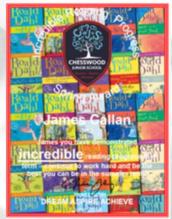




























Disadvantaged

- Interventions & Catch-Up Support
- Targeted Intervention
 - Reading, Writing, Maths
 - Tutorials (Music / PE Club Compensation)
 - Tutoring
 - Year Leader Intervention
- Wider Interventions
 - Pastoral



Free School Meals

- Your child might be able to get free school meals if you get any of the following:
- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190)
- Working Tax Credit run-on paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit with an annual net earned income of no more than £7,400 a year
- Forms available tonight hand completed forms to us for checking by 8th July. We will inform you shortly after about eligibility.
- If you don't act Your child could be missing out on £1385 we use this money to provide direct and indirect support.



General Expectations - Consistency

We seek to reduce distractions from learning as much possible:

- Mobile Phones We discourage children from bringing mobile phones to school.
 However.....
- Make up must not be worn
- Hair Sensible hair cuts only tram lines, mohicans and dyed hair are not permitted (this includes dip-dying).
- Jewellery
 - Earrings one stud in each ear only no hoop style earrings allowed
 - Removed for PE (child must be able to remove them or mustn't wear them for school on PE days)
 - No other jewellery other than wrist watches

Internet Use

- All monitored children sign and abide by 'acceptable user policy'
 - Toys, collecting cards and personal belongings they are a privilege
- Not seen touched or used in lesson time
- Specific limits, fair swapping, not valuable or highly valued



Health

First Aid - Qualified staff: teaching assistants and office staff

Medical health issues – it's important that we know!

- Medicines must not be left with a child at any time unless authorised by the school
- Asthma 2 inhalers needed in school & relevant paperwork completed
- Non & Prescribed Medicines
 - Parents <u>must</u> complete medicines form for all medicines
 - https://www.chesswood.w-sussex.sch.uk/page/?title=Non%2DPrescribed+Medication&pid=1330
 - https://www.chesswood.w-sussex.sch.uk/page/?title=Prescribed+Medication&pid=1331
 - Not administered unless prescribed and in original pharmacy packaging stating dosage with leaflet
 - Non-prescribed medicines administered in exceptional circumstances Max 48 hours, twice per term
 - Antibiotics 3 x day dosage (not administered) v 4 Administered.

Health care plans may be required for significant and sustained health complaints – diabetes, severe asthma, heart conditions – signed paper work needs to be completed – parental responsibility

Online > Pastoral > Medical Intervention > Health Care Plan

- https://www.chesswood.w-sussex.sch.uk/page/?title=Child+Health+Care+Plans&pid=1458
- Contact information you must keep us informed of any changes



Absence Requests

- If your child is unwell, please report on our website — HOME>PARENTS>ATTENDANCE & PUNCTUALITY>REPORTING SICKNESS ABSENCE
- https://www.chesswood.wsussex.sch.uk/page/?title=Reporting+Sickness+ Absence&pid=1457
- Please only telephone to leave a message re absence if you cannot access the form.
- This needs to be completed for each day of absence.



Communication

 We send out weekly communication and post them on our website weekly.

HOME>PARENTS>LATEST CORRESPONDENCE

- https://www.chesswood.wsussex.sch.uk/page/?title=Latest+Corresp ondence&pid=1132
- Please read this it contains key updates and reminders.



Parent & Visitor Guidance

- Ensuring together we look after the greater good:
 - Age appropriate parenting Please ensure your child plays, watches and listens to <u>age appropriate</u> material – on television, on games consoles and on the internet.
 - Smoking Do not smoke on or near the school premises including outside the school gates.
 - Dogs Cannot be brought on school premises (unless registered disability support). Please do not leave dogs tied up or stand with dogs directly outside school gates.
 - Swearing Please don't.
 - Driving and Parking

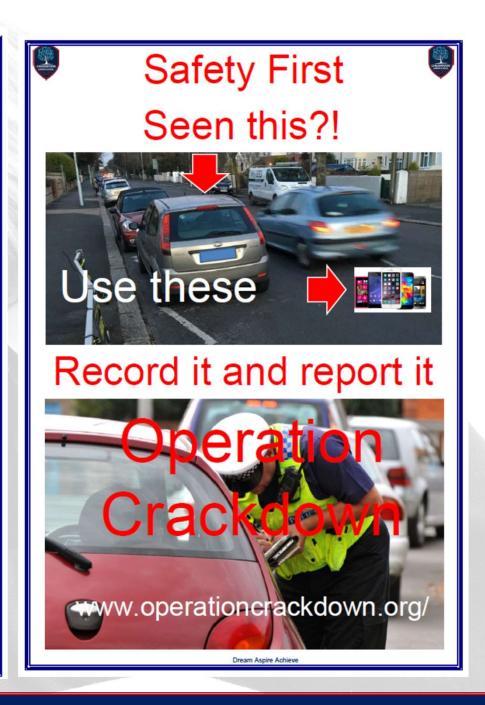






No excuses don't do it!

Dream Aspire Achieve







Dream, Aspire, Achieve – Be Extraordinary



Travel to and From School

- DO NOT:
- Be rude, abusive, intimidating or selfish
- **Double park** children cannot see to cross the road safely and drivers become frustrated and act recklessly.
- Park on the pavement children cannot safely walk, nor can parents with prams and young children.
- Block neighbours' drives They may need to get out or in it can be really annoying when it happens every day!
- **U turn on Chesswood Road -** Although tempting to save time, undertaking a U Turn, especially when mounting the pavement can cause unwelcome distractions for other road users during the busy drop off and pick up times.
- Enter Ladydell Road to drop off or pick up! Massive congestion in cul de sac and three point turns can lead to risks for children.
- Enter the staff car park Staff often need to get to meetings, children sometimes need to cross the car park, many support staff need to go home at 3.30pm. If your child is temporarily or permanently unable to walk please contact the head teacher to seek suitable arrangements.



Bikes and Scooters

- All children are welcome to cycle or scoot to school, alone or accompanied by an adult, subject to parental decision on whether they are able to do so safely.
- Respect their own and others safety.
- Bikes and scooters to be kept in locked in the correct location.
- Strongly recommended that pupils who cycle to school unaccompanied have completed bikeability award level 2.
- Bikes and scooters must be walked at all times when on the school site – including any younger siblings.



Concerns & Complaints

Things sometimes go wrong even though everyone tries very hard to ensure every thing goes swimmingly! The severe funding restriction do have a direct impact on our ability to everything we would like to do.

- Please give staff the benefit of the doubt
- Please do not use social media
- Please share the information you have so far, as soon as possible
- Please be ready to set it out in writing
- Give as much information as possible if significant concern rather than
 it would be better if; it must be placed in writing.
- Steps to addressing concerns:
 - 1. Class Teacher
 - 2. Head Teacher Andrew Jolley

Concerns e-mail

concern@chesswood.w-sussex.sch.uk

Website: Parents> Concerns and Complaints



Parent Transition Questions... Is there anything else you would like to know?