



CHESSWOOD JUNIOR SCHOOL

Junior Governor Minutes



Meeting Attendance

Class		05 Nov 2021	19 Nov 2021	28 Jan 2022	16 May 2022	13 Jun 2022	4 Jul 2022	? Sep 2022?
Mr Yelling		Y	Y	Y	Y	Y	Y	
Nick Wright (Gov)		Y	N	N				
Philippa Jackson (Gov)						Y	N	
Sao Roque (Gov)						Y	N	
Esme	3DH				Y	Y	Y	
Skye	3DH				Y	Y	Y	
Tashea	3HG				Y	Y	Y	
Freddie	3HG				Y	Y	Y	
Harley	3KM				Y	Y	Y	
Holly	3KM				Y	Y	Y	
Matias	3LB				Y	Y	Y	
Sophia	3LB				Y	Y	Y	
Maja	3PB				Y	Y	Y	
Amber	3PB				Y	Y	Y	
Sam	3TH				Y	Y	Y	
Iris	3TH				Y	Y	Y	
Ollie	4CR	Y	N	N	N	N	N	
Theadini	4CR	Y	Y	N	Y	Y	Y	
Skye	4DG	Y	Y	Y	Y	Y	Y	
Reuben	4DG	A	Y	Y	Y	Y	Y	
Rosie	4MC	Y	Y	Y	Y	Y	Y	
Harvey	4MC	Y	A	Y	Y	Y	Y	
Emily	4MH	Y	Y	Y	Y	Y	Y	
Curlight	4MH	Y	Y	Y	Y	Y	Y	
Christopher	4MP	Y	N	Y	Y	Y	Y	
Alex	4MP	L	N	N	Y	N	Y	
Youssef	5AL	Y	Y	A	Y	Y	Y	
Isla	5AL	Y	Y	Y	Y	N	Y	
Max	5CL	Y	Y	Y	Y	Y	Y	
Idahlia	5CL	Y	Y	A	Y	Y	Y	
Michael	5EM	Y	N	N	Y	Y	Y	
Rosa	5EM	Y	Y	N	Y	Y	Y	
Kuba	5HH	Y	Y	Y	Y	Y	Y	
Katerina	5HH	Y	Y	Y	Y	Y	Y	
Zephyr	5ML	Y	A	N	Y	Y	Y	
Millie	5ML	Y	Y	N	A	Y	Y	
Sophia	6AH	Y	Y	N	A	Y	Y	
Oliver	6AH	Y	Y	N	Y	Y	Y	
Hayden	6EW	Y	Y	N	Y	Y	Y	
Fern	6EW	Y	Y	Y	Y	Y	Y	
Eliza	6NB	N	Y	N	A	Y	Y	
Sydney	6NB	Y	Y	N	Y	Y	Y	
Freddie	6NS	Y	Y	Y	Y	Y	Y	
Alicja	6NS	A	Y	Y	Y	Y	Y	
Thehansa	6PO	A	Y	A	Y	Y	Y	
Eira	6PO	Y	Y	Y	Y	Y	Y	
Joe	6RW	Y	Y	Y	Y	Y	Y	
Saffah	6RW	Y	Y	Y	Y	Y	Y	
Isla	6SJ	Y	Y	Y	Y	N	Y	
Erdem	6SJ	Y	Y	Y	Y	Y	Y	



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Areas to focus on for future meetings

JGs to provide CY with top 2 issues to consider by Friday 12 Nov.

7 x Homework (6RW, 6AH, 6NS, 6SJ, 5AL, 5EM, 4CR)
7 x Break/ Lunchtimes (6NB, 6PO, 5HH, 5EM, 4DG, 4CR, 4MH)
4 x Feeling Safe/ Bullying (6AH, 5ML, 4MP, 4MH)
4 x Lessons/Tutorials (6NS, 6SJ, 5CL, 4MC)
4 x PTA events (6RW, 5ML, 5AL + Other 5CL – selling 2nd hand stuff)
2 x Curriculum (6EW x 2)
2 x Assemblies (6NB, 6PO)
1 x Toilets (4MC)

AGENDA

Group:	Junior Governors		
Date:	04/07/2022	Room:	Staff Room / Gym
Start:	14:15	Finish	15:15
Items			Who Actions
Year 4/5/6 Thank You for Service With new elections coming up, we thank all Junior Governors for their year of service. We may see some again if re-elected.			CY
Standing Items (What are the JGs views on the following items?) <ul style="list-style-type: none">- Behaviour- Learning			CY

AGENDA

Group:	Junior Governors		
Date:	04/07/2022	Room:	Staff Room / Gym
Start:	14:15	Finish	15:15
Items			Who Actions
Year 6 Thank You JGs to thank year 6 representatives in their last meeting.			CY Mr Jolley presented gold awards and gave thanks to Y6. Mr Yelling provided mini gold awards to the other JGs. All got a lollypop!
Causes to support in the 2022-23 academic year See awareness day list from this year. I:\Governors\04. Shared Documents\4.2 - Learning\Junior Governors			CY Groups chose three events for each half term that will be added to the parent calendar to raise awareness.
JG issues from the classroom Response to previous issues. <ul style="list-style-type: none">- £1500 PTA funding for playground equipment each year (JGs need to help choose what they want), different colour to PE equipment so that it is easy to identify.- Assemblies to focus on respecting equipment.- Lunch lines will be sorted and changing order of classes called for lunch.- We are looking into ways to allow reading/club at lunchtimes.			CY JGs JGs choose types of equipment/games/play required:



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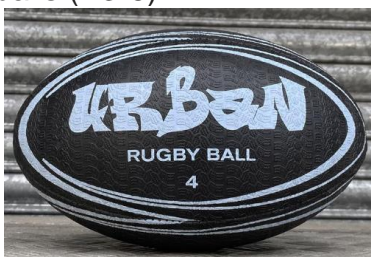
- Library money is ready to spend on new books
- We are looking at ways to make assemblies work better for pupils
- Rota to be included for Y5/6 to use the pond

Ideas for playground equipment/games/play requested (Y=Yes)

- https://www.youtube.com/watch?v=7UCex3K_0j4
- Music
- Den building / dressing up / sand pit
- Lego / cars / dinosaurs / toys
- Planks of wood / wood & plastic spools / tyres / rope
- Giant chalk board
- (Water feature and mud kitchen probably not feasible)

[PE and Lunch equipment order.xlsx](#)

Robust playground balls (Y3-6)



Handballs



Game accessories



Yes
Music
Den building
Sand pit
Lego/toys
Wood, rope, etc
Chalk board

Additional suggestion
of a trampoline in
ground

Yes to type of balls
and equipment.



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Standing Items (What are the JGs views on the following items?)

- Behaviour
 - o 17/45 said levels where they should be
 - o Pupils late to lessons who then disturb class
 - o Toilets not respected – disgusting
 - Y6 boys tissue flicked on ceiling
 - Y5 b/g dirty
 - Y4 b/g – mouse + soap/wee on floor
 - Y3 b/g – wee on floor
 - Toilets used to meet friends during lessons
- Learning
 - o 23/45 said levels where they should be
 - o Shouting out an issue
 - o Y5 sewing was really good

Anti-Bullying Ambassadors actions from Miss Spence – see below

Anti-Bullying Ambassador feedback

Year 6 “I just like how they protect people from bullying and play fighting. I have once seen people on the playground pushing each other and shoving each other and I saw an anti-bullying ambassador come over and sort it out. They are really helpful.”

Year 6 “They protect our playground and keep this place nice and friendly. There was this one time I saw someone on the field playfighting with another person but then an anti-bullying ambassador came in and stopped them from fighting. I think it might be helpful if there was more of them on the playground.



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<p>Year 5 "I like how they help people. Once my friend was feeling really sad and they helped him. Maybe there could be more Anti-Bullying Ambassadors."</p> <p>Year 5 "They're really helpful, not for me personally but other people. When I didn't have anyone to play with they went and found one of my old friends from a different class."</p> <p>Year 5 "The Anti-Bullying Ambassadors help when people feel like no-one is listening to them. They do a good job whenever any of my friends are hurt or upset."</p> <p>Year 5 "They help people when they're getting bullied. When I need help or someone is being rude they help me and they actually stop the person. I think they could be on the lookout more."</p> <p>Year 4 "They help you which is a good thing and they help with people who get bullied. My friend Curlight (Anti-bullying Ambassador) helped me when I got bullied."</p> <p>Year 4 "They solve problems for you. When my friend got bullied by someone, she went and told an Anti-Bullying Ambassador and they helped. Someone told an Anti-Bullying Ambassador that they needed help once, but my friend (the Anti-Bullying Ambassador) just walked away and didn't help."</p> <p>Actions</p> <ul style="list-style-type: none"> · More Anti-Bullying Ambassadors on both playgrounds. · A clearer Anti-Bullying Ambassador schedule so that there is always someone out. · More frequent shifts. · More frequent meetings to review how things are going. 		
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MINUTES

Group:	Junior Governors				
Date:	13/06/2022	Room:	Gym		
Start:	14:15	Finish	15:15		
Items			Who	Actions	
New Governor Representation Welcome to Philippa and Sao.			CY	No actions	
JG issues from the classroom Playground/Break/Lunch <ul style="list-style-type: none">More playground equipment requested (3PB, 4MP, 4DG, 6NS, 6PO)People being silly with equipment/posts at lunch time (3HG, 6NS)Longer break time requested (4MC, 3TH)Long lunch line reported (3HG, 4MH)			JGs	Playground/Break/Lunch <ul style="list-style-type: none">CY to bring up main issues with Senior Leaders to see if change can be implemented.<ul style="list-style-type: none">More equipmentRespect of equipmentStaff movement	



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<ul style="list-style-type: none"> • Cards need changing order for lunch call (6PO) • ABAs need to be looking out for issues (6NB) • In summer, eat lunch on the field (5ML) • Teachers to move around more at lunchtimes to deal with issues (3HG) <p>Curriculum</p> <ul style="list-style-type: none"> • More/better/newer books requested (4MP, 3KM) • More time to read in class/go to the library (3KM) • More lessons for different languages (5CL, 4MC) <ul style="list-style-type: none"> ◦ Spanish, Ukrainian • Shorter assemblies (phase) requested (5EM) • More DT Cooking requested (5EM) • More art/DT lessons that are hands-on (3KM) • More stationery requested – pens, scissors, glues (3PB, 3TH) • Assembly times later to stop wet floors (5ML) • Year 5/6 more access to pond (6OP) • Reading clubs at lunchtime for those who like reading (4CR) • More quizzes (Kahoot) in lessons (5HH) <p>Other</p> <ul style="list-style-type: none"> • Toilet paper is just tissues not a roll and Y5 don't like this (5CL) • Air conditioning requested for hot days (5HH) • Blue doors very heavy (5ML) 	<ul style="list-style-type: none"> ◦ MMS to call people in slower (or serve faster) to reduce queue time ◦ MMS to change class card order every half term ◦ Summer eating on field • CY to raise ABA issue with PSHE team <p>Curriculum</p> <ul style="list-style-type: none"> • CY responded that new books will be purchased (need subscription for new books) and more quizzes planned for future learning • CY to raise with LLT <ul style="list-style-type: none"> ◦ Assembly– possibly better movement between phase halves. ◦ Year assembly times later ◦ Y6 chairs in year assembly ◦ Stationery ◦ Lunchtime reading clubs • CY to pass on requests for more art/DT/pond access • CY to raise facility issues with KB
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MINUTES

Group:	Junior Governors		
Date:	16/05/2022	Room:	Staff Room
Start:	14:15	Finish	15:15
Items	Who	Actions	
<p>Welcome Y3 JGs</p> <p>All Junior Governors will stay in their role until October half term (unless in Y6). Then new votes will be held for the new classes. New Year 3s will be voted in for summer term again next year.</p>	CY	No actions	
<p>Breaktimes and Lunchtimes</p> <p>What are the best things about breaktime?</p> <ul style="list-style-type: none"> - Chance to eat snack - Brain break - Play/talk with friends - Free time - Rest - Going on field - Fresh air/ not stick inside - Be creative to make up games <p>What are the worst things about breaktime?</p> <ul style="list-style-type: none"> - Get hot and annoyed 	CY	No actions	



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<ul style="list-style-type: none">- Y5/6 whistle goes early- Bullies – people not their friends picking on them- When play fighting goes wrong- People annoying them by saying silly things/playing silly games- When friends can't decide on games- When people are sore losers/ cheat/ play wrong rules <p>Any suggestions for changes at break?</p> <ul style="list-style-type: none">- 5-minute warning so people know when to end their games- Schedule for classes to use the pond- Clipboards to hold paper together when drawing – or somewhere to go for drawing- Adults bunch up too much; they should have an area of the playground each- Breaktime treat stand every day of the week, not just treat week. Discussed staff work involved. JGs could help.- Health snacks only, about 1/3 voted for this – do not want staff to check snacks, 100% voted for this- Y3/4 to be able to play with Y5/6 <p>What are the best things about lunchtime?</p> <p>Same as breaktime</p> <p>What are the worst things about lunchtime?</p> <p>Same as breaktime</p> <p>Any suggestions for changes to lunch?</p> <p>Eating Arrangements</p> <ul style="list-style-type: none">- Switch calls for lunch so same classes are not always last- Stop sneaking in to lunch hall when class has not yet been called- People need to be more sensible putting lunchboxes in the right place- Sign for tables for lunch boxes – Y5/6 tables- Stop people running in to eat- 2 sets of cards for calling classes for food or better whistle- Vegetarians eat first – not fair as they get longer to play <p>Play arrangements</p> <ul style="list-style-type: none">- Organised games (basketball, handball, etc.) someone watching all the time- More organised games on other courts- Basketball courts clearer rules as to whether Y5 or Y6- Y3/4 want more organised games like Y5/6 – this is the role of sports leaders- Fair share of play equipment needed for Y3/4 and Y5/6 – play leader noted more equipment for younger ages		
<p>Climbing equipment update</p> <p>PTA are looking at ways to find the money for the equipment, some money from the school budget too. JG ideas have been submitted to the builders. Work will start as soon as possible.</p>	CY	No actions
<p>JG issues</p>	JGs	JGs to ask classes about any issues.



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<ul style="list-style-type: none"> Tutorials – Max suggested that pupils should be able to miss other lessons than PE and music. CY explained that the way PE and music is funded in school allows us to have specialist teachers, that is why tutorials must be during those lessons – this will not change in the future as it is a big part of Chesswood (sports clubs and competitions, choir and music production). Library – books being damaged and sometimes hard to finish JGs to ask classmates whether there are any big issues that can be raised in the next meeting. 		
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MINUTES

Group:	Junior Governors		
Date:	28/01/2022	Room:	Resources Room
Start:	12:45	Finish	13:15
Items	Who	Actions	
Full Governors Meetings postponed Due to staff absence, full governor meetings were postponed, that would have informed this meeting. Therefore, an extra meeting may be required.	CY	New date needed for meeting	
JG notice board New notice board for Junior Governors is outside the SLT/Finance office.	CY	JGs to look at the noticeboard for next meeting information.	
Treat Week Ideas JGs asked if they would like to help with treat week. All agreed. JGs asked for thoughts about positioning of the tables. Y4 playground outside reception and outside Y5 group room. Tables to be stored inside and carried outside. Morning, lunch and after school rather break time due to mock SATs week.	CY	CY to liaise with PTA and Admin team to organise JG help during Treat week.	
Climbing equipment JGs shown proposed equipment ideas for PTA to fund in Y3/4 and Y5/6 playgrounds. All voted to run a class vote to decide final equipment choices. All agreed that the proposals shown were the right type of equipment. Need JG vote/class discussions on rules once installed.	CY	JGs to hold class vote on final play equipment decisions.	
Homework discussion JGs asked for thoughts about homework. Get rid of IXL – too much in there/ answers sometimes wrong. Teams homework boring and repetitive – prefer SATs revision after Jan. Teams = difficult to access / takes a long time / password issues. Clicking on open does not work, must know to do right click, open. Some children need paper copies due to no computer access or ability to attend homework club. TT Rock Stars hard. Teacher finds it hard to find top 10s.	CY	No actions yet.	

MINUTES

Group:	Junior Governors		
Date:	19/11/2021	Room:	Resources Room
Start:	12:45	Finish	13:15



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Items	Who	Actions
Chesswood website New page made for Junior Governors: Chesswood Junior School - Junior Governors See the 'We want to hear from you' section.		JGs to show their class the new page and how to tell them what issues they want governors to deal with (form on website or in person).
Charity views Calendar shown with information, awareness, event and donation days. -Heart Surgery Fund and Red Nose Day can both be supported as they are in different half terms. -Grandparents' Day included following a suggestion. -Suggestion made to support a Worthing based animal charity that a JG's auntie works for (Emily). Another suggestion that we should help pets in need.		Find out from Emily when the charity day would be. Need to add future PTA events.
PTA Christmas events (must be discussed before Christmas!) Decide film for 14 Dec -Arthur Christmas -The Grinch -Home Alone -Nativity -Other – narrow down choices Film food choices -Popcorn & Juice carton -Other healthy ideas? Raffle ticket prize ideas (approx. £5) -Arts equipment -Books -Voucher -Other Treat Week food ideas? Not crisps or chocolate bars or sweets. Fruit, yoghurt and juice available. Other event ideas -Discos (Valentines (Feb) and May -Summer Fayre (June)		JGs to return voting slips to Mr Y by Friday 26 Nov CY to distribute the results of the class vote to JGs after the vote is over.

MINUTES

Group:	Junior Governors		
Date:	05/11/2021	Room:	Resources Room
Start:	12:45	Finish	13:15
Items	Who	Actions	
Introductions Mr Chris Yelling – Assistant Head Mr Nick Wright - Governor	CY		



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Role of Junior Governors <ul style="list-style-type: none">• Attend Governor Meetings and take an active part in discussions• Talk to your class, take notes and report back what they say<ul style="list-style-type: none">○ Present ideas to the class (charities, fayres, discos)○ Talk about school issues and possible solutions○ Ask about areas of school life○ Explain your ideas and listen to classmate's ideas• Report back to class what has been decided at meetings• Be involved in work and projects as decided by Junior Governors• Take part in interviewing possible new members of staff.• Communicate with lots of different people (Head, Teachers, TAs, Governors, Parents, Pupils)• Help create reports and messages	CY	
Charity views <p>We need JGs to inform us which charities pupils would like to support as a school. We cannot support every charity event as we do not have the time to do this (there are a lot of charities) and we cannot ask families for money too many times each year or to find costumes for dress up days too close to each other.</p> <p>Looked at event list - Y:\School Level\Assemblies</p> <p>Decisions for red events.</p>	CY	<p>Voted for:</p> <ul style="list-style-type: none">-Children in Need-Worthing Mencap (June) over 999 cenotaphs-Heart Surgery Fund over Red Nose Day-Suggestion to consider Grandparents' Day <p>CY check dates for each term! Awareness v charity</p>
Areas to focus on for future meetings <p>What things around school need the JGs to focus on? It could be to find out more information about other pupil's views or to help make something better?</p> <ul style="list-style-type: none">• Curriculum (do you get/want a say in what you learn about?)• Lessons (are they challenging/ interesting?)• Homework (new homework system – benefit/ individual?)• Assemblies• Break playtime• Lunch – food time / playtime• Toilets• Feeling Safe/ what happens when children misbehave• Extra-curricular clubs (range, anything missing, issues?)• PTA events (discos, film nights, snack week, etc.)• Things other schools do that you want Chesswood to do?• Any other issues you/ your class want to raise about school?	NW	<p>JGs to provide CY with top 2 issues to consider by Friday 12 Nov.</p> <p>CY/NW to prepare agenda for next meeting on Fri 19 Nov</p>