



Meeting Attendance

Meeting Attendance										
		New	05	19	28	16	13	4	20	10
Class		Class	Nov	Nov	Jan	May	Jun	Jul	Sep	Oct
	1	Sep 22	2021	2021	2022	2022	2022	2022	2022	2022
Mr Yelling			Υ	Y	Y	Υ	Y	Υ	Υ	Υ
Nick Wright (Gov)			Υ	N	N					
Philippa Jackson (Gov)							Y	N	Υ	N
Sao Roque (Gov)							Y	N	N	N
Esme	3DH	4MP				Υ	Υ	Υ	Υ	Υ
Skye	3DH	4MP				Y	Υ	Υ	Υ	Υ
Tashea	3HG	4EV				Υ	Υ	Υ	Υ	Υ
Freddie	3HG	4EV				Υ	Υ	Υ	Υ	Υ
Harley	3KM	4CR				Υ	Υ	Υ	Υ	Υ
Holly	3KM	4CR				Υ	Υ	Υ	Υ	Υ
Matias	3LB	4LB				Υ	Υ	Υ	Υ	Υ
Sophia	3LB	4LB				Υ	Υ	Υ	Υ	Υ
Maja	3PB	4LH				Υ	Υ	Υ	Υ	Υ
Amber	3PB	4LH				Υ	Υ	Υ	Υ	Υ
Sam	3TH	4LB				Υ	Υ	Υ	Υ	Υ
Iris	3TH	4CR				Υ	Υ	Υ	Υ	N
Ollie	4CR	5AL	Υ	N	N	N	N	N	Υ	Υ
Thedini	4CR	5AL	Υ	Υ	N	Υ	Υ	Υ	Υ	Υ
Skye	4DG	5HM	Υ	Υ	Υ	Υ	Υ	Υ	Υ	N
Reuben	4DG	5HM	Α	Υ	Υ	Υ	Υ	Υ	Υ	N
Rosie	4MC	5JS	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ
Harvey	4MC	5JS	Υ	Α	Υ	Υ	Υ	Υ	Υ	Υ
Emily	4MH	5ML	Υ	Υ	Υ	Υ	Υ	Υ	Υ	N
Curlight	4MH	5ML	Υ	Υ	Υ	Υ	Υ	Υ	Υ	N
Christopher	4MP	5CL	Υ	N	Υ	Υ	Υ	Υ	Υ	Υ
Alex	4MP	5CL	L	N	N	Y	N	Y	Y	Y
Youssef	5AL	6NB	Y	Y	A	Y	Y	Y	Y	Y
Isla	5AL	6NB	Y	Y	Y	Y	N	Y	Y	Y
Max	5CL	6PO	Y	Y	Y	Y	Y	Y	Y	Y
Idahlia	5CL	6PO 6PO	Y	Y	A	Y	Y	Y	Y	Y
	5EM	6SJ	Y	N N	N N	Y	Y	Y	Y	Y
Michael			Y	Y		Y	Y	Y	Y	Y
Rosa Kuba	5EM	6SJ	Y	Y	N Y	Y	Y	Y	Y	Y
Katerina	5HH 5HH	6RW 6RW	Y	Y	Y	Y	Y	Y	Y	N N
							Y			
Zephyr	5ML	6NS	Y	A	N	Y		Y	Y	Y
Millie Sophia	5ML	6AH	Y	Y	N	A	Y	Y	Υ	Υ
	6AH		Y	Y	N	A Y	Y	Y		
Oliver	6AH		Y	Y	N	Y	Y	Y		
Hayden	6EW				N		Y			
Fern	6EW		Y	Y	Y	Y		Y		
Eliza	6NB		N	Y	N	A	Y	Y		
Sydney	6NB		Y	Y	N	Y	Y	Y		
Freddie	6NS		Y	Y	Y	Y	Y	Y		
Alicja	6NS		A	Y	Y	Y	Y	Y		
Thehansa	6PO		A	Y	A	Y	Y	Y		
Eira	6PO		Y	Y	Y	Y	Y	Y		
Joe	6RW		Y	Y	Y	Y	Y	Y		
Saffah	6RW		Y	Y	Y	Y	Y	Y		
Isla	6SJ		Y	Y	Y	Y	N	Υ		
Erdem	6SJ		Υ	Υ	Υ	Υ	Υ	Υ		



CHESSWOOD JUNIOR SCHOOL





Areas to focus on for future meetings

JGs to provide CY with top 2 issues to consider by Friday 12 Nov. 7 x Homework (6RW, 6AH, 6NS, 6SJ, 5AL, 5EM, 4CR)

- 7 x Break/ Lunchtimes (6NB, 6PO, 5HH, 5EM, 4DG, 4CR, 4MH) 4 x Feeling Safe/ Bullying (6AH, 5ML, 4MP, 4MH) 4 x Lessons/Tutorials (6NS, 6SJ, 5CL, 4MC) 4 x PTA events (6RW, 5ML, 5AL + Other 5CL selling 2nd hand stuff)
- 2 x Curriculum (6EW x 2)
- 2 x Assemblies (6NB, 6PO)
- 1 x Toilets (4MC)

AGENDA

AGENDA					
Group:	Junior Governors				
Date:	10/10/2022	Room:	Staff Room		
Start:	14:15	Finish	15:15		
Items				Who	Actions
With new electio	k You for Service ns coming up, we the vice. We may see so			CY	
Decide questions	Sovernors Day (13 s to be put to govern	•	e have?	CY	CY pass on questions to governors
	ing equipment opics/subjects, e.g. ph	ysics			
	EV - More tables at lunch/ in lunch hall - Children just turning up to Minecraft club when not booked in				
	cit all the time bos for shade				
5ML - Tree house - Healthy tree					
6PO - Art/DT con - Folder eac	npetitions ch for all work, like lock	kdown folders	3		
	ubmitted when they s ts on use of play equ de				
6NB - Club try-c	at breaktime for sna outs before committing as in the library and ne	ng to them	AR more quickly		
	called by tables as thalled in fairly at lunchti				
6RW - Classes	called in more clearl	y at lunchtin	ne		





- Better equipment supervision at lunchtimes		
6NS – Classroom resources replaced more quickly 6SJ – Toilets – clean more regularly, reduce pupils using them inappropriately.		
Questions from Governors - Are you confident you know how to stay safe online?		
 Is there anything else we could do to help you stay safe online? (i.e. we teach online safety in computing and PSHE lessons, cover in assemblies and have a poster in the computer suite) 		
 Improvements for the next Junior Governors Junior Governors to be prepared for the meetings – JG book, pen/pencil Change day of meeting so not always the same lessons missed (i.e. not always Monday 2.15-3.15pm) CY speak to teachers about how they can support JGs better – time to talk in class, look after JG book for them JG message in assembly on a regular basis Prepare message (PowerPoint or IWB flip) in JG meeting JGs deliver message in assembly – monthly/termly? JGs create posters for display E.g. why it is important to look after play equipment and classroom resources or anti-bullying message JG idea to have class box for lost items 	CY	CY to explore options for regular assemblies and speak to teachers about JGs
Standing Items (What are the JGs views on the following items?) - Behaviour - Learning	CY	

MEETING

Group:	Junior Governo	ors			
Date:	20/09/2022	Room:	Gym		
Start:	14:15	Finish	15:15		
Items		•		Who	Actions
Junior Gover ask Governo book): - How G	or Governors Day (1) nors to ask classes a rs if given the opporte covernors will improve . , encouraging people w c.) Any aspect that childre school – anything that	about what que unity (record a (i.e. playtime who don't like so en would like to	equipment/ entry to chool, dirty toilets in improve about	CY	Mr Y to contact teachers to explain what JGs need to do in case they need support.
	nors then to decide to nd give to Mr Yelling b	•	ortant questions for		
	sk the Year 3 classes ers about when to do	•	een told to speak to		





3CH = 6NB - Youssef & Isla 3HC = 6AH/6RW/6NS - Millie, Zephyr, Katerina, Kuba 3PB = 6SJ - Michael, Rosa 3DH = 6PO - Max, Idahlia		
Start of term issues 4EV – want a longer introduction to the year group when coming back to school – it seemed they were straight back into maths and English. Y6 agreed. 5HM – People are going straight to lunch even when not called – jumping the queue. 4LB – Lunch rotation is not happening; same classes are always last. 5JS – Y6 pushing in lunch queue Y5/6 toilets seem very busy – disabled toilet doors broken?	CY	

MEETING

MEETING					
Group:	Junior Governors				
Date:	04/07/2022	Room:	Staff Room / Gyn	n ———	
Start:	14:15	Finish	15:15		
Items				Who	Actions
,	ar 6 representatives i		Ü	CY	Mr Jolley presented gold awards and gave thanks to Y6. Mr Yelling provided mini gold awards to the other JGs. All got a lollypop!
Causes to support in the 2022-23 academic year See awareness day list from this year. I:\Governors\04. Shared Documents\4.2 - Learning\Junior Governors					Groups chose three events for each half term that will be added to the parent calendar to raise awareness.
Governors JG issues from the classroom Response to previous issues. - £1500 PTA funding for playground equipment each year (JGs need to help choose what they want), different colour to PE equipment so that it is easy to identify. - Assemblies to focus on respecting equipment. - Lunch lines will be sorted and changing order of classes called for lunch. - We are looking into ways to allow reading/club at lunchtimes. - Library money is ready to spend on new books - We are looking at ways to make assemblies work better for pupils - Rota to be included for Y5/6 to use the pond				CY JGs	JGs choose types of equipment/games/play required:
Ideas for playground equipment/games/play requested (Y=Yes) - https://www.youtube.com/watch?v=7UCex3K_0j4 - Music - Den building / dressing up / sand pit - Lego / cars / dinosaurs / toys					Yes Music Den building Sand pit Lego/toys Wood, rope, etc

11/10/2022 4





- Planks of wood / wood & plastic spools / tyres / rope
- Giant chalk board
- (Water feature and mud kitchen probably not feasible)

PE and Lunch equipment order.xlsx

Robust playground balls (Y3-6)



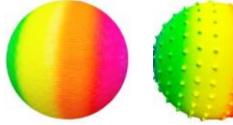








Handballs





Chalk board

Additional suggestion of a trampoline in ground

Yes to type of balls and equipment.







Standing Items (What are the JGs views on the following items?)

- Behaviour
 - o 17/45 said levels where they should be
 - o Pupils late to lessons who then disturb class
 - o Toilets not respected disgusting
 - Y6 boys tissue flicked on ceiling
 - Y5 b/g dirty
 - Y4 b/g mouse + soap/wee on floor
 - Y3 b/g wee on floor
 - Toilets used to meet friends during lessons
- Learning
 - 23/45 said levels where they should be
 - Shouting out an issue
 - Y5 sewing was really good

Anti-Bullying Ambassadors actions from Miss Spence – see below

Anti-Bullying Ambassador feedback

Year 6 "I just like how they protect people from bullying and play fighting. I have once seen people on the playground pushing each other and shoving each other and I saw an anti-bullying ambassador come over and sort it out. They are really helpful."

Year 6 "They protect our playground and keep this place nice and friendly. There was this one time I saw someone on the field playfighting with another person but then an anti-bullying ambassador came in and stopped them from fighting. I think it might be helpful if there was more of them on the playground.

Year 5 "I like how they help people. Once my friend was feeling really sad and they helped him. Maybe there could be more Anti-Bullying Ambassadors."

Year 5 "They're really helpful, not for me personally but other people. When I didn't have anyone to play with they went and found one of my old friends from a different class."

11/10/2022 6





Year 5 "The Anti-Bullying Ambassadors help when people feel like noone is listening to them. They do a good job whenever any of my friends are hurt or upset."

Year 5 "They help people when they're getting bullied. When I need help or someone is being rude they help me and they actually stop the person. I think they could be on the lookout more."

Year 4 "They help you which is a good thing and they help with people who get bullied. My friend Curlight (Anti-bullying Ambassador) helped me when I got bullied."

Year 4 "They solve problems for you. When my friend got bullied by someone, she went and told an Anti-Bullying Ambassador and they helped. Someone told an Anti-Bullying Ambassador that they needed help once, but my friend (the Anti-Bullying Ambassador) just walked away and didn't help."

Actions

- · More Anti-Bullying Ambassadors on both playgrounds.
- · A clearer Anti-Bullying Ambassador schedule so that there is always someone out.
- · More frequent shifts.
- · More frequent meetings to review how things are going.

MINUTES

MINUTES	Т.				
Group:	Junior Governo	ors			
Date:	13/06/2022	Room:	Gym		
Start:	14:15	Finish	15:15		
Items				Who	Actions
New Governor	Representation			CY	No actions
Welcome to Phi	lippa and Sao.				
Playground/Bre More playground/Bre People being Longer break Long lunch lin Cards need ch ABAs need to In summer, ea Teachers to m (3HG) Curriculum	und equipment requ	t/posts at lunc MC, 3TH) MH) Inch call (6PO) Issues (6NB) (5ML) at lunchtimes to	h time (3HG, 6NS)	JGs	Playground/Break/Lunch CY to bring up main issues with Senior Leaders to see if change can be implemented. More equipment Respect of equipment Staff movement MMS to call people in slower (or serve faster) to reduce queue time MMS to change class card order every half term Summer eating on field CY to raise ABA issue with PSHE team Curriculum





More time to read in class/go to the library (3KM)

- More lessons for different languages (5CL, 4MC)
 - o Spanish, Ukrainian
- Shorter assemblies (phase) requested (5EM)
- More DT Cooking requested (5EM)
- More art/DT lessons that are hands-on (3KM)
- More stationery requested pens, scissors, glues (3PB, 3TH)
- Assembly times later to stop wet floors (5ML)
- Year 5/6 more access to pond (6OP)
- Reading clubs at lunchtime for those who like reading (4CR)
- More quizzes (Kahoot) in lessons (5HH)

Other

- Toilet paper is just tissues not a roll and Y5 don't like this (5CL)
- Air conditioning requested for hot days (5HH)
- Blue doors very heavy (5ML)

- CY responded that new books will be purchased (need subscription for new books) and more quizzes planned for future learning
- CY to raise with LLT
 - Assembly– possibly better movement between phase halves.
 - Year assembly times later
 - Y6 chairs in year assembly
 - Stationery
 - Lunchtime reading clubs
- CY to pass on requests for more art/DT/pond access
- CY to raise facility issues with KB

MINUTES

Group:	Junior Governo	rs			
Date:	16/05/2022	Room:	Staff Room		
Start:	14:15	Finish	15:15		
Items		•		Who	Actions
Welcome Y3	lGs			CY	No actions
All Junior Gove	ernors will stay in the	eir role until C	ctober half term		
	Then new votes wil				
	vill be voted in for su	ımmer term a	gain next year.		
	nd Lunchtimes			CY	No actions
	est things about bre	aktime?			
	to eat snack				
- Brain bre					
•	with friends				
- Free time	9				
- Rest	field				
- Going or	n neia 7 not stick inside				
	ive to make up games				
- De Creat	ive to make up games	•			
What are the w	orst things about br	eaktime?			
	and annoyed				
	stle goes early				
	people not their friend		hem		
•	ay fighting goes wrong	-			
	nnoying them by sayi		playing silly games		
	ends can't decide on				
- When pe	eople are sore losers/	cheat/ play wro	ong rules		
Any suggestion	ns for changes at br	eak?			
, 00	warning so people kr		nd their games		





- Schedule for classes to use the pond
- Clipboards to hold paper together when drawing or somewhere to go for drawing
- Adults bunch up too much; they should have an area of the playground each
- Breaktime treat stand every day of the week, not just treat week. Discussed staff work involved. JGs could help.
- Health snacks only, about 1/3 voted for this do not want staff to check snacks, 100% voted for this
- Y3/4 to be able to play with Y5/6

What are the best things about lunchtime? Same as breaktime

What are the worst things about lunchtime? Same as breaktime

Any suggestions for changes to lunch? Eating Arrangements

- Switch calls for lunch so same classes are not always last
- Stop sneaking in to lunch hall when class has not yet been called
- People need to be more sensible putting lunchboxes in the right place
- Sign for tables for lunch boxes Y5/6 tables
- Stop people running in to eat
- 2 sets of cards for calling classes for food or better whistle
- Vegetarians eat first not fair as they get longer to play

Play arrangements

- Organised games (basketball, handball, etc.) someone watching all the time
- More organised games on other courts
- Basketball courts clearer rules as to whether Y5 or Y6
- Y3/4 want more organised games like Y5/6 this is the role of sports leaders
- Fair share of play equipment needed for Y3/4 and Y5/6 play leader noted more equipment for younger ages

No actions Climbing equipment update CY PTA are looking at ways to find the money for the equipment, some money from the school budget too. JG ideas have been submitted to the builders. Work will start as soon as possible. JGs to ask classes JG issues JGs about any issues. Tutorials – Max suggested that pupils should be able to miss other lessons than PE and music. CY explained that the way PE and music is funded in school allows us to have specialist teachers, that is why tutorials must be during those lessons - this will not change in the future as it is a big part of Chesswood (sports clubs and competitions, choir and music production). • Library – books being damaged and sometimes hard to finish





•	JGs to ask classmates whether there are any big issues that can		
	be raised in the next meeting.		

MINUTES

Group:	Junior Governors	S				
Date:	28/01/2022	Room:	Resources Room	Resources Room		
Start:	12:45	Finish	13:15			
Items		•	•	Who	Actions	
Full Governors Meetings postponed Due to staff absence, full governor meetings were postponed, that would have informed this meeting. Therefore, an extra meeting may be required.					New date needed for meeting	
JG notice board New notice board for Junior Governors is outside the SLT/Finance office.					JGs to look at the noticeboard for next meeting information.	
Treat Week Ideas JGs asked if they would like to help with treat week. All agreed. JGs asked for thoughts about positioning of the tables. Y4 playground outside reception and outside Y5 group room. Tables to be stored inside and carried outside. Morning, lunch and after school rather break time due to mock SATs				CY	CY to liaise with PTA and Admin team to organise JG help during Treat week.	
Climbing equipment JGs shown proposed equipment ideas for PTA to fund in Y3/4 and Y5/6 playgrounds. All voted to run a class vote to decide final equipment choices. All agreed that the proposals shown were the right type of equipment. Need JG vote/class discussions on rules once installed					JGs to hold class vote on final play equipment decisions.	
Need JG vote/class discussions on rules once installed. Homework discussion JGs asked for thoughts about homework. Get rid of IXL – too much in there/ answers sometimes wrong. Teams homework boring and repetitive – prefer SATs revision after Jan. Teams = difficult to access / takes a long time / password issues. Clicking on open does not work, must know to do right click, open. Some children need paper copies due to no computer access or ability to attend homework club. TT Rock Stars hard. Teacher finds it hard to find top 10s.				CY	No actions yet.	

MINUTES

Group:	Junior Governo	ors			
Date:	19/11/2021	Room:	Resources Room		
Start:	12:45	Finish	13:15		
Items				Who	Actions
Chesswood	I website hade for Junior Gover Junior School - Junio want to hear from yo	r Governors			JGs to show their class the new page and how to tell them what issues they want governors to deal with (form on website or in person).





Charity views	Find out from Emily
Calendar shown with information, awareness, event and donation	when the charity day would be.
days.	Would So.
-Heart Surgery Fund and Red Nose Day can both be supported as they are in	Need to add future
different half termsGrandparents' Day included following a suggestion.	PTA events.
-Suggestion made to support a Worthing based animal charity that a JG's auntie	
works for (Emily). Another suggestion that we should help pets in need.	
PTA Christmas events (must be discussed before Christmas!)	JGs to return voting
Decide film for 14 Dec	slips to Mr Y by Friday
-Arthur Christmas	26 Nov
-The Grinch	
-Home Alone	CY to distribute the
-Nativity	results of the class vote to JGs after the
-Other – narrow down choices	vote to 303 after the
	VOIG 13 0VG1.
Film food choices	
-Popcorn & Juice carton	
-Other healthy ideas?	
Raffle ticket prize ideas (approx. £5)	
-Arts equipment	
-Books	
-Voucher	
-Other	
Treat Week food ideas?	
Not crisps or chocolate bars or sweets.	
Fruit, yoghurt and juice available.	
, j = g	
Other event ideas	
-Discos (Valentines (Feb) and May	
-Summer Fayre (June)	

MINUTES

Group:	Junior Governo	ors			
Date:	05/11/2021	Room:	Resources Room		
Start:	12:45	Finish	13:15		
Items				Who	Actions
Introductions					
Mr Chris Yelling – Assistant Head					
Mr Nick Wright - Governor					





Role of Junior Governors		
 Attend Governor Meetings and take an active part in discussions Talk to your class, take notes and report back what they say Present ideas to the class (charities, fayres, discos) Talk about school issues and possible solutions Ask about areas of school life 		
 Explain your ideas and listen to classmate's ideas Report back to class what has been decided at meetings Be involved in work and projects as decided by Junior Governors Take part in interviewing possible new members of staff. Communicate with lots of different people (Head, Teachers, TAs, 		
Governors, Parents, Pupils) Help create reports and messages		
Charity views We need JGs to inform us which charities pupils would like to support as a school. We cannot support every charity event as we do not have the time to do this (there are a lot of charities) and we cannot ask families for money too many times each year or to find costumes for dress up days too close to each other. Looked at event list - Y:\School Level\Assemblies Decisions for red events.		Voted for: -Children in Need -Worthing Mencap (June) over 999 cenotaphs -Heart Surgery Fund over Red Nose Day -Suggestion to consider Grandparents' Day CY check dates for each term! Awareness
Areas to focus on for future meetings What things around school need the JGs to focus on? It could be to find out more information about other pupil's views or to help make something better? Curriculum (do you get/want a say in what you learn about?) Lessons (are they challenging/ interesting?) Homework (new homework system – benefit/ individual?) Assemblies Break playtime Lunch – food time / playtime Toilets Feeling Safe/ what happens when children misbehave Extra-curricular clubs (range, anything missing, issues?) PTA events (discos, film nights, snack week, etc.) Things other schools do that you want Chesswood to do? Any other issues you/ your class want to raise about school?	NW	JGs to provide CY with top 2 issues to consider by Friday 12 Nov. CY/NW to prepare agenda for next meeting on Fri 19 Nov