



CHESSWOOD JUNIOR SCHOOL
Home of Bright Sparks
Chesswood Road Worthing West Sussex BN11 2AA
Head Teacher: Mr Andrew Jolley
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Friday, 21 October 2022

2022 Open Day & Evening

Dear parents,

On behalf of the Chesswood School community I would like to extend a warm invitation to our 'Open School' events for Year 2 families. On Wednesday 9th November, we will host the following:

- **Open Morning** - **9.30 a.m.** – **12.00 p.m.**
- **Open Afternoon** - **1.45 p.m.** – **3.00 p.m.**
- **Open Evening** - **5.00p.m.** – **7.15 p.m.**

Open Morning and Afternoon

Parents are invited to take a tour of the school whilst it is in full swing! There are no special activities organised during these times, it is for you and your child to observe the good learning children experience every day at Chesswood. Tours will be led by our School Ambassadors (eloquent chatty children!) from a range of year groups – they are far more entertaining than those led by the adults!

If you intend to bring your child to Chesswood during the school day, please follow the guidance below:

- Children must register at their own school before attending Chesswood, in the morning.
- Parents should email admissions@chesswood.w-sussex.sch.uk to confirm their name; the name of their child and whether they intend to visit in the morning or the afternoon. We will then collate and forward that information to your child's school, so that attendance records are accurate.
- On the open day parents and children will sign in with their child and this will be confirmed with your child's school so that the correct attendance code (V) may be used, this will then not affect their attendance rate. If you are intending to bring your child with you during the school day, we would ask that you first register your child at their infant school before bringing them to us. If this in the morning, please notify your child's school whether you intend your child to return before lunch so that they can ensure lunch is prepared for your child if necessary.

Open Evening

5:00 – 6:00 p.m. - School Tours and Learning Demonstrations: Although we recognise you will have many competing demands it is important that you seek to attend the evening session as a priority. You are welcome and encouraged to come to both. However, the presentation and opportunities for questions will provide you with the key information to help support your decision making. Parents and children will have the opportunity to experience different aspects of the Chesswood Junior Curriculum and Life in Year 3. There will be drop-in sessions for learning in all curriculum subjects. In addition, children's work, photos and videos from all year groups will be on display. Refreshments will be available throughout this session in the school reception area. This session is designed for children and parents together. We will provide a guide for parents on the evening upon arrival. Please enter the school via the Chesswood Road entrance and head to the main reception.

6:00 – 6:15 p.m. Refreshments School Hall – Start of Crèche and Film arrangements At the conclusion of our learning presentations, parents should take their children to two of our Year 3 classrooms and head to the school hall for a formal presentation. Refreshments are available throughout the evening and will also be

available in the hall. The guide you receive on the evening will show you which rooms Year 2 children are being based in.

6:15 – 7:15 p.m. Formal Presentation: The Head Teacher will share key information about the ethos; achievement; learning and teaching; the curriculum; behaviour; outcomes for children; and what children and parents think of the school. There will be an opportunity for parents to ask general questions to the head teacher before the open evening closes at 7.15 p.m.

Child Care

The school tours and learning demonstrations are designed for families, however the presentation (see below) at 6:15 p.m. is designed for parents only. As such, a children's movie (U) will be shown to Year 2 children attending whilst parents listen to the formal presentation. Year 2 children will be based in current Year 3 classrooms during the adult presentation and will be collected from these rooms at the conclusion of the presentation.

We are able to provide a crèche facility for children aged 4+ - there is a nominal £2 charge for this service if the child is not currently Y2. Children younger than 4 will need to remain with their parents during the presentation. Wherever possible, we ask that parents to make alternative care arrangements for a child less than 4 years old. *Please let us know if you will be attending with your child in the evening and whether you will also need to make use of the crèche facility for younger children (£2) by Wednesday 2nd November – this will help us make appropriate staffing and childcare arrangements for the evening – please register your interest in use of this facility by completing the form on the Chesswood website – see the link below.*



Before you visit

We are asking all parents at our local schools to register their interest in our open event on our website. Parents may do this by clicking the link below:

<https://forms.office.com/Pages/ResponsePage.aspx?id=bFAfoyNHwUaT1tnJfpJx932iSSL1UVNCKoRMp7uFN9pUQkdYU0ZOQUZXRzRQSIjNIUDRKSVI2NkU4OS4u>

The form also enables for families to ask or share up to three adult questions, queries or concerns. In addition, there is space to add up to three child led questions, queries or concerns. The form will close on Wednesday 2nd November at midday. We will then create a booklet for adult questions, queries and concerns we have received and one for children (this will need to be read in partnership with their parents).

Further Information:

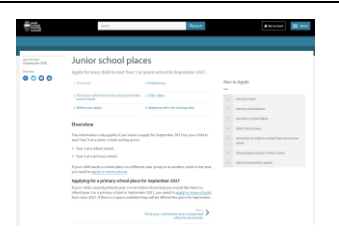
Visit the Autumn Open Event page on the Chesswood website to view the current School Brochure and a wide range of other information. These documents and wider information tell you a great deal about life at Chesswood! Please note some of the details on the website will be updated for this open event the week beginning Monday 31st October.

<https://www.chesswood.w-sussex.sch.uk/page/?title=Autumn+Open+Event+%2D+Organisation&pid=1161>

- You may also follow us on Twitter - @chesswoodschool or Facebook.

West Sussex Admissions Information

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/school-places/apply/junior-school-places/>



West Sussex: Important Junior School Admission Dates

Date	Event
Monday 3 rd October 2022	<ul style="list-style-type: none">Starting school and junior school applications open for September 2023Opportunity for parents/carers to start visiting schools
Sunday 15 th January 2023 – 11.59pm	<ul style="list-style-type: none">Closing date for all primary, infant and junior school applications at 11.59pm.
Friday 10 th February 2023	<ul style="list-style-type: none">Closing date for out of time applications
Monday 17 th April 2023	<ul style="list-style-type: none">Offer day – You will be notified of the outcome of application by email or letter, depending on how you applied.
Tuesday 16 th May 2023 onwards	<ul style="list-style-type: none">Applications received on or after 11th February 2023 will be processed after this date. You will be notified of the outcomes of this application after Tuesday 16th May.
September 2023	<ul style="list-style-type: none">New term starts

We very much look forward to welcoming your family to Chesswood on Wednesday 9th November.

Yours sincerely

A handwritten signature in black ink that reads 'Andrew Jolley'. The signature is written in a cursive style with a large, stylized 'A' and 'J'.

Andrew Jolley
Head Teacher

