



CHESSWOOD JUNIOR SCHOOL

Home of Bright Sparks

Chesswood Road Worthing West Sussex BN11 2AA

Head Teacher: Mr Andrew Jolley

www.chesswood.w-sussex.sch.uk

office@chesswood.w-sussex.sch.uk

Tel: Worthing (01903) 204141/2



Summer Clubs 2023

March 2023

Dear Parents/Carers,

It is time for you to choose and apply for club places for Summer Term 2023. **Please note that the process will be online using My Child At School (MCAS) system from today, Monday 27 March.**

For those without internet access at home, there will be opportunity for you to book club spaces in the computing suite, from 15.15pm to 15.45pm this week and next. There will be a member of the IT staff available to assist with this if needed.

- **Monday 27 March, 09:00 – Club signup opens on My Child At School (MCAS)**
- **Monday 24 April – Clubs, Tutorials and Year Leader Interventions begin**
- **Monday 1 May, 23:59 – Club signup closes (this is one week after clubs started)**
- **Friday 30 June – Clubs, Tutorials and Year Leader Interventions finish**

Changes to club sign up

- **First come, first served booking** – pay at time of booking to secure place.
 - **Limits on bookings** for certain Chesswood-run clubs:
 - Cookery – only one booking per academic year.
 - Sewing – only one booking per academic year.
 - Computing, Minecraft, VR, basketball clubs – only one booking per term.
 - **No refunds** will be allocated (unless exceptional circumstances, i.e. club cancelled).
 - **Externally run clubs** will incur a charge direct from that club (see details on MCAS).
 - **Outstanding club fees** will exclude families from booking on summer clubs.
- **Pupil premium spaces allocated via Tracey Rainford** (2 free Chesswood-run clubs).

For further information on each bullet point, see 'further guidance' section below and on website.

How do I apply?

1. Login to My Child At School (MCAS)
2. Click on 'Extra-curricular clubs and activities'
3. Click on the club you are interested in
4. Click 'Enrol'
5. Pay (10 minutes to pay or the club is removed from basket – email receipt provided when paid)

How do I apply for a Pupil Premium place?

1. Contact Tracey Rainford
 - a. In person in reception on Mondays or Fridays
 - b. By email: trainford@chesswood.w-sussex.sch.uk
2. Tracey will confirm club allocations (up to two free Chesswood clubs each).

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Further Guidance and Frequently Asked Questions

All further guidance and FAQs – see titles below – are on our website: Parents > Extra Curricular Clubs. [LINK](#)

- How much do I have to pay?
 - SAMA Karate - £5 per session (payable to SAMA Karate)
 - Basketball - £21 per term Mon; £24 per term Wed; £27 per term Tue/Thu/Fri (payable to James Brame)
 - Table Tennis - £2.50 per session (payable to Worthing Table Tennis Club)
 - Drama - £36 per term (payable to Star Academy)
 - Chelsea Foundation - £43 must be paid on Chelsea Foundation online booking system
 - Dance - £28 per term (payable to Megan Ring)
- Dates to be aware of
- How & when will I know which club my child has got in to?
- Pupil Premium
- Tutorials, Interventions and Tutoring
- Are there any booking conditions?
- Can I get a refund?
- Session Cancellations
- What if all the club spaces are taken?
- What if I cannot access MCAS?
- Musical Theatre Performance
- Chesswood Wrap Around Care Club
- Attendance
- Collection of Pupils
- Behaviour and expectations
- Why have we made these changes to club bookings?
- Why use a first come, first served system?
- Will this reduce fair access to clubs?

If you have any specific queries about clubs that are not answered by this letter or the website, please contact me by email: cyelling@chesswood.w-sussex.sch.uk. I hope that the new club booking format makes bookings easier to understand.

Kind Regards,

Chris Yelling
Assistant Headteacher - Academic

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