



CHESSWOOD JUNIOR SCHOOL

Junior Governor Minutes 2022-23



Meeting Attendance

Class		New Class in Sep 23	7 Nov 2022	13 Jan 2023	9 Mar 2023	25 Apr 2023	12 Jun 2023	14 Jul 2023	20 Sep 2023	9 Oct 2023
Mr Yelling			Y	Y	Y	Y	Y	Y		
Philippa Jackson (Gov)			N	Y	N	Y	N	N		
Sao Roque (Gov)			N	N	N	N	N	N		
Mia	3CH					Y	Y	Y		
Boss	3CH					Y	Y	Y		
Tristan	3DH					Y	Y	Y		
Amy	3DH					Y	Y	Y		
Otto	3HC					Y	Y	Y		
Amber	3HC					Y	Y	Y		
Sully	3PB					Y	Y	Y		
Laura	3PB					Y	Y	Y		
Ethan P	4CR		Y	Y	Y	Y	Y	Y		
Lilly B	4CR		Y	Y	Y	Y	Y	Y		
Elizabeth P	4EV		Y	Y	Y	Trip	Y	Y		
Gabriel A	4EV		Y	Y	Y	Trip	Y	A		
Millie O	4LB		Y	Y	Y	Trip	A	Y		
Kaiden W	4LB		Y	Y	Y	Trip	Y	Y		
Jason W	4LH		Y	Y	Y	Y	Y	L		
Siya T	4LH		Y	Y	Y	Y	Y	A		
Sonny F	4MP		Y	Y	Y	Y	Y	Y		
Joao PC	4MP		A	A	Y	Y	Y	Y		
Hridishtitha G	5AL		Y	Y	Y	Y	Y	Y		
Jenson C	5AL		Y	Y	Y	Y	Y	Y		
Mohammad A	5CL		Y	Y	N	Swim	Y	Y		
Jessica S	5CL		Y	Y	Y	Swim	Y	Y		
Emilia O	5HM		Y	Y	Y	Y	A	Y		
Leon AV	5HM		Y	Y	Y	Y	Y	Y		
Kaidan M	5JS		Y	Y	Y	Y	Y	Y		
Ophelia G	5JS		Y	Y	Y	Y	Y	Y		
Tallulah W	5ML		Y	Y	Y	Y	Y	Y		
Alfie C	5ML		Y	Y	Y	Y	Y	Y		
Ben R	6AH		Y	Y	Y	A	Y	Bailey		
Frankie B	6AH		Y	Y	Y	Y	Y	Millie		
Maiya JB	6NB		Y	Y	Y	A	Y	Y		
Lochlan S	6NB		Y	Y	Y	A	Y	Y		
Val HR	6NS		Y	Y	Y	Y	Y	Y		
Karen L	6NS		Y	Y	Y	Y	Y	Y		
Barnaby P	6PO		Y	Y	Y	Y	A	Y		
Isla D	6PO		Y	Y	Y	Y	Y	Y		
Jake S	6RW		Y	Y	Y	Y	Y	Y		
Katerina P	6RW		Y	Y	Y	Y	Y	Y		
Emily K	6SJ		Y	Y	Y	Y	Y	Y		
Michael L	6SJ		Y	Y	Y	Y	Y	Y		



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Areas to focus on for future meetings

AGENDA

Group:	Junior Governors		
Date:	14/07/2023	Room:	Staff Room
Start:	14:15	Finish	15:15
Items			Who Actions
Awards for Y6 Junior Governors <ul style="list-style-type: none"> Gold Awards provided for all of the Year 6 JGs in recognition of the service they have given the school. 		CY	Mr Jolley presented awards and Y3/4/5 gave guard of honour on way out.
Year 6 Reflections <ul style="list-style-type: none"> Reflections on what year 6 JGs have achieved. Advice for future JGs. <ul style="list-style-type: none"> Take the opportunities to run the assemblies, it is a good experience. Sometimes take risks -put your name forward to be a JG. 		Y6JGs	JGs gave feedback
Pupil Voice Survey <p>Teachers will ask all children to fill in a Forms survey on the iPads by Wednesday next week. Junior Governors can assist teachers to collect this information because it is directly linked to the role – finding out about what children think of the school.</p>		CY	Awareness
Environmental Project <ul style="list-style-type: none"> Suggestion received about the JGs taking on an environmental challenge (Lilly Bryant via Mum's email). <ul style="list-style-type: none"> Reducing single use plastics – finding alternative items for school fayre toy stall. JGs to run 'Bags to School' project? Organise bags and direct adults to correct area on collection days. Little Links – school tidying/ litter collection? Any other suggestions? 		CY	Agreed by vote 27/36 <ul style="list-style-type: none"> Planting flowers/ plants/ trees Reduce Fayre plastic Build wildlife habitats (pond area) Litter picking competition days – prizes/ house points / stop cheating Save electricity days (lights off)
Meeting dates for next academic year <p>Governors Meetings (COG/Clerk) / Junior Governors meetings (CY)</p> <ul style="list-style-type: none"> Wednesday 20 September: Junior Governors meeting (CY) Monday 25 September: FGB Meeting – Governors Business Meeting (COG) Monday 9 October: Junior Governors meeting (CY) – Gold Awards for service Tuesday 7 November: Junior Governors meeting (CY) – 1st meeting for new Y4-6 JGs Monday 20 November: FGB – Pastoral & Learning (COG) Thursday 11 January: Junior Governors meeting (CY lead) Monday 22 January: FGB – Finance & Premises (COG) Friday 8 March: Junior Governors meeting (CY lead) Monday 11 March: FGB – Pastoral & Learning (COG) Wednesday 24 April: Junior Governors meeting (CY leader) 		CY	Raised awareness of dates



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<ul style="list-style-type: none"> Monday 20 May: FGB – Finance (COG) Monday 10 June Junior Governors meeting - choose charity events for 2023-24 (CY lead) Monday 1 July: FGB – Close Out Meeting (COG) Friday 12 July: Junior Governors meeting (CY) – Gold Awards for service Y6 		
Feedback from Classrooms (JGs reporting back concerns) <ul style="list-style-type: none"> School dinners need more choice (Joao) Chars for assembly (Joao + 30/36 in vote) – very popular idea, benches or other forms of seating acceptable Football at playtime/lunchtime (Ethan) More tuck shop days (Kaiden) Doodling time for 5 minutes after lunch (Elizabeth) Y6 accessibility for upstairs in Y5/6 building to stop other Y6s being restricted to downstairs (Katerina + others) – popular thought 	JGs	Ideas provided

AGENDA

Group:	Junior Governors			
Date:	12/06/2023	Room:	Staff Room	
Start:	14:15	Finish	15:15	
Items			Who	Actions
Teacher Interviews <ul style="list-style-type: none">JGs agree interview questions and 6 JGs to interview.			CY	Junior Governors selected from 3PB, 4EV & 5AL. Questions discussed in groups and decided upon as a whole – recorded for teacher interviews.
Charity and Awareness Events <ul style="list-style-type: none">JGs decide which charity days the school should support in 2023-2024 and which days they would like to raise awareness for.			CY	6 groups worked on a half term each. Days were decided and shared.
Behaviour <ul style="list-style-type: none">What are the main issues and what can we do about them?<ul style="list-style-type: none">In ClassAt play/lunch			CY/ PJ	Unable to cover this, moved to next meeting.
Standing Items (What are the JGs views on the following items?) <ul style="list-style-type: none">Behaviour (Is behaviour generally good enough in class and on the playground?) –Learning (Is the learning in class generally building on last year and getting them to learn more?) –Pen watch!				18/35 behaviour good 23/35 learning progressive 18/35 resources still a problem
Feedback from Classrooms (JGs reporting back concerns)				



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AGENDA

Group:	Junior Governors		
Date:	25/04/2023	Room:	Staff Room
Start:	14:15	Finish	15:15
Items	Who	Actions	
New Y3 Governors <ul style="list-style-type: none">- Welcome to new Y3 Junior Governors<ul style="list-style-type: none">o Website updatedo Display board updated	CY	JG badges handed out	
Pupil Voice Assembly <ul style="list-style-type: none">- What is 'bullying' and what is 'unkind behaviour'? (repetitive, intentional hurting of one person or group by another person or group, where the relationship involves an imbalance of power)<ul style="list-style-type: none">o https://anti-bullyingalliance.org.uk/tools-information/all-about-bullying/understanding-bullying/definitiono With help from the Anti-Bullying Ambassadors?o https://www.antibullyingpro.com/resourceso What is 'snitching' and what is 'telling an adult'?o Z:\Class Shared\Junior Governorso Assembly booked for Wed 3 May <p>-</p>	CY	<p>8 JGs to host assembly = Ethan, Sonny, Jaoa, Leon, Siya, Jenson, Isla, Emily</p> <p>Ideas for how to deal with problems – tell an adult. What if it was a best friend?</p> <p>Would people who say snitch like it if it was the other way around?</p> <p>Snitch is not unkind because it is about someone who helps others – turn snitch into a positive</p> <p>Define snitch – telling something that does not need to be told</p> <p>Bullying is not ok. Swearing at people is not ok.</p>	



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		<p>You can't bully a friend, because a true friend would not bully.</p> <p>Scenario – friend who does not play with another friend – bullying, unkind or choice?</p>
<p>Standing Items (What are the JGs views on the following items?)</p> <ul style="list-style-type: none"> - Behaviour (Is behaviour generally good enough in class and on the playground?) – - Learning (Is the learning in class generally building on last year and getting them to learn more?) – - Pen watch! 		<p>10/31 behaviour good</p> <p>21/31 learning progressive</p> <p>25/31 resources still a problem</p>
<p>Feedback from Classrooms (JGs reporting back concerns)</p> <ul style="list-style-type: none"> - Idea for JG leaders (Prime Minister & Deputy or Chair & Vice Chair – choose campaign for year i.e anti-bullying, environment) – vote 10 v 21 - Taking glue sticks from other tables 3HC - People being careless + people shouting out 3CH - Pen watch a worry for 3PB - Wet break monitors 6RW – equipment looked after - 6PO Benches for Y6 in assembly – volunteers/monitors to set up and pack away. - 6SJ – pen lids melted by friction by rubbing on floor! - 5AL – bottom of sink needs to be replaced. - 6NS – Not enough equipment for play leaders to use in Y3/4 playground. 		

AGENDA

Group:	Junior Governors				
Date:	09/03/2023	Room:	Staff Room		
Start:	14:15	Finish	15:15		
Items					Who Actions
<p>Pupil Voice Assembly</p> <ul style="list-style-type: none"> - A very successful assembly was held by Hridishtitha, Ophelia, Michael, Emily, Lochlan and Isla about the how to talk to JGs and what about. This resulted in suggestions via the on-line form. - Taking Responsibility: Why should pupils take responsibility for looking after stuff (play equipment, class resources)? <ul style="list-style-type: none"> o Z:\Class Shared\Junior Governors o Assembly booked for Wed 29 March 					<p>CY</p> <p>6 JGs to host assembly = Jason, Jake, Elizabeth, Jessica, Lilly, Karen. To meet CY on Monday lunchtime to plan assembly.</p>



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Year 3 Junior Governors <ul style="list-style-type: none">- These will be appointed in time for our next meeting.	CY	CY sent information to Y3 teachers to be able to appoint JGs ready for summer term.
PE Award <ul style="list-style-type: none">- Enjoy PE: 27/31- Think PE lessons high quality: 26/31- Do a PE club: 13/31- Do sport out of school: 13/31 Quotes <ul style="list-style-type: none">- PE is good because it gets me involved in competitions.- PE teaches you to keep your head up and stay strong.- PE gets you active and fit.- PE makes you healthy and better at sport.- PE teachers friendly and people enjoys lessons.- The PE teachers motivate you to improve.- PE helps you improve your athleticism.	CY	
Standing Items (What are the JGs views on the following items?) <ul style="list-style-type: none">- Behaviour (Is behaviour generally good enough in class and on the playground?) – Yes - 18/31- Learning (Is the learning in class generally building on last year and getting them to learn more?) – Yes – 21/31- Pen watch! Yes more careful – 6/31 'better than before'	CY	
Feedback from Classrooms (JGs reporting back concerns) <ul style="list-style-type: none">- Joshua C – 4LB - Make all classes 5 minutes longer so after the first half of the class the 5 minutes can be used to recap and knowledge that is important for the lesson. (On-line form)- Eva P – 3DH - Can we have iPad monitors please? (On-line form)- Ben 6AH – School Fair on Friday all agreed- Barnaby – 6PO – Stop handing out leaflets as they get thrown away – 1/3 agree. Chairs for assembly.- Elizabeth – 4EV – Line monitors in lunch hall so teachers can focus more on people at tables. Half agree.- Kaiden – Pizza more often for lunches. 1/3 agree	JGs	

MEETING

Group:	Junior Governors		
Date:	13/01/2023	Room:	Staff Room
Start:	14:15	Finish	15:15
Items	Who	Actions	
Pupil Voice Assembly <ul style="list-style-type: none">- What to talk to your Junior Governor about.<ul style="list-style-type: none">o Z:\Class Shared\Junior Governors<ul style="list-style-type: none">▪ Create PowerPoint▪ Create poster for around school	CY	-Assembly hosts = Hridishtiitha, Ophelia, Michael, Emily, Lochlan, Isla	



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<p>Many volunteers so had to use selection wheel to decide 6 JGs to host the assembly. JGs discussed what they would like to include in the assembly.</p> <ul style="list-style-type: none"> - Assembly booked for Wed 25 January - Voted to swap taking responsibility with bullying assemblies 		
<p>Standing Items (What are the JGs views on the following items?)</p> <ul style="list-style-type: none"> - Behaviour (Is behaviour generally good enough in class and on the playground?) – Yes = 10/31; No = 21/31 <ul style="list-style-type: none"> o People not listening/talking during lessons – especially supply teachers o People shouting out in class – especially if not usual teacher o People leaving class when not meant to o Wet play silliness o People fiddling with things in lessons that is distracting o Play fighting at lunchtime - Learning (Is the learning in class generally building on last year and getting them to learn more?) – Yes = 25/31; No = 6/31 - Pen watch! 		
<p>Feedback from Classrooms (JGs reporting back concerns)</p> <ul style="list-style-type: none"> - Ophelia – class didn't know what JGs are for (assembly will answer this) - Emily – When is the next treat week? Where can we find that information? (Planned for week after half term. Find in calendar on parent newsletter - posted at each gate) - Barnaby – Are gold awards happening? (not this term, but possibly in future) 		

MEETING

Group:	Junior Governors		
Date:	07/11/2022	Room:	Staff Room
Start:	14:15	Finish	15:15
Items		Who	Actions
Gold Awards for Service			
<p>Welcome to new Junior Governors and explanation about the role – Junior Governor Badges given out</p> <ul style="list-style-type: none"> • Attend Governor Meetings and take an active part in discussions • Talk to your class, take notes and report back what they say <ul style="list-style-type: none"> o Present ideas to the class (charities, fayres, discos) o Talk about school issues and possible solutions o Ask about areas of school life o Explain your ideas and listen to classmate's ideas • Report back to class what has been decided at meetings • Be involved in work and projects as decided by Junior Governors • Take part in interviewing possible new members of staff. • Communicate with lots of different people (Head, Teachers, TAs, Governors, Parents, Pupils) • Help create reports and messages 		CY	CY to make alterations to mistakes on JG website and display board



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Recommendations from the last JGs <ul style="list-style-type: none">- Junior Governors to be prepared for the meetings – JG book, pen/pencil- Change day of meeting so not always the same lessons missed (i.e. not always Monday 2.15-3.15pm)- CY speak to teachers about how they can support JGs better – time to talk in class, look after JG book for them- JG message in assembly on a regular basis<ul style="list-style-type: none">o Prepare message (PowerPoint or IWB flip) in JG meetingo JGs deliver message in assembly – monthly/termly?o JGs create posters for displayo E.g. why it is important to look after play equipment and classroom resources or anti-bullying message- JG idea to have class box for lost items		
Pupil Voice <p>Assembly ideas for JG to deliver - monthly/ half termly (prepare message in JG meetings – PowerPoint or flip + create posters for around school)</p> <ul style="list-style-type: none">- What to talk to your Junior Governor about.- What is 'bullying' and what is 'unkind behaviour'? (repetitive, intentional hurting of one person or group by another person or group, where the relationship involves an imbalance of power)<ul style="list-style-type: none">o https://anti-bullyingalliance.org.uk/tools-information/all-about-bullying/understanding-bullying/definitiono With help from the Anti-Bullying Ambassadors?o https://www.antibullyingpro.com/resources- What is 'snitching' and what is 'telling an adult'?- Why should pupils take responsibility for looking after stuff (play equipment, class resources)?	CY	JGs voted for Junior Gov introductions first, anti-bullying second and resources third.
Standing Items (What are the JGs views on the following items?) <ul style="list-style-type: none">- Behaviour (Is behaviour generally good enough in class and on the playground?) – 8/31 = ok. 6/31 = not sure. 17/31 = not good enough- Learning (Is the learning in class generally building on last year and getting them to learn more?) – 28/31 = ok. 1/31 not sure. 2/31 = not right.	CY	
What items are important for JGs to discuss in future meetings? <ul style="list-style-type: none">- JGs to ask classes what their key issues are<ul style="list-style-type: none">o Class resources: glue sticks, pens (esp. lids), exercise books plastic covers (inc. plastic covers)o Behaviour in class: toys in class causing a distraction, notes passed in class, children not stopping talking despite being asked to by adult, pupils shouting outo Class organisation by teacher: T to give pupils warning about seating plan changes, pupils option to reject seating place if they don't get on with person, space between deskso Reading books: range, lack of care	CY	



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<ul style="list-style-type: none">○ JGs helping with playtimes: ABAs, equipment○ Scooters put in bike shed when wet leaving no space for bikes.○ Extra playtime (5 mins)○ Extra learning time (15 mins)		
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