



**CHESSWOOD JUNIOR SCHOOL**  
***Home of Bright Sparks***  
Chesswood Road Worthing West Sussex BN11 2AA  
**Head Teacher: Mr Andrew Jolley**



[www.chesswood.w-sussex.sch.uk](http://www.chesswood.w-sussex.sch.uk)  
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Tel: Worthing (01903) 204141/2

October 2023

Dear Parents

**Inset Day – Wednesday 15<sup>th</sup> November 2023**

We will be holding an INSET day at Chesswood on Wednesday 15<sup>th</sup> November 2023 and plan to arrange childcare facilities, at school, for families who need it.

The details are as follows:

- Wednesday 15<sup>th</sup> November 2023 - 7:30am to 3:30pm to include breakfast.
- A range of activities will be provided throughout the day, such as art and craft, board and card games, sports, nature documentaries and general play.
- Children will need a packed lunch and a fruit snack. Breakfast will be supplied between 7:30am – 8:15am.
- The cost for the day will be £25.00 per child to be paid in full by Monday 6<sup>th</sup> November 2023.
- Numbers will be limited and based on a first come first served basis, for paid only bookings (non-refundable)

The children will be cared for throughout the day by members of our school support staff, all of whom are suitably qualified, DBS checked and hold first aid qualifications. Should your children have any allergies or medical conditions, please indicate on the form included.

Should you wish your child to attend, please book online via MCAS (in Trips and Events) or on the slip provided. Where two or more siblings are attending, we will offer a 50% reduction in fees for the second child - please contact [finance@chesswood.w-sussex.sch.uk](mailto:finance@chesswood.w-sussex.sch.uk) to arrange this. All bookings must be made no later than **6<sup>th</sup> November 2023**, please.

Yours sincerely

Andrew Jolley

**DREAM – ASPIRE - ACHIEVE**

**Inset Day Childcare- 15<sup>th</sup> November 2023**

**to be returned no later than Monday 6<sup>th</sup> November 2023**

I wish my child/children to attend the childcare facility at Chesswood Junior School on Monday 6<sup>th</sup> November from 7.30am to 3.30pm. I enclose the £25.00 non-refundable fee for each child. I will provide a packed lunch and fruit snack and will collect my child/children from school no later than 3.30pm.

My child/children have the following allergies or medical conditions :

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Child's Name: ..... Child's Name: .....

Signed: ..... Print Name: .....