



Thursday, 04 January 2024

Dear Parents

Inset Day – Monday 19th February 2024

We will be holding an INSET day at Chesswood on Monday 19th February 2024 and plan to arrange childcare facilities, at school, for families who need it.

The details are as follows:

- Monday 19th February 2024 - 7:30am to 3:30pm to include breakfast.
- A range of activities will be provided throughout the day, such as art and craft, board and card games, sports, nature documentaries and general play.
- Children will need a packed lunch and a fruit snack. Breakfast will be supplied between 7:30am – 8:15am.
- The cost for the day will be £25.00 per child to be paid in full before the **Wednesday 7th February 2024**.
- Numbers will be limited and based on a first come first served basis, for paid only bookings (non-refundable)

The children will be cared for throughout the day by members of our school support staff, all of whom are suitably qualified, DBS checked and hold first aid qualifications. Should your children have any allergies or medical conditions, please indicate on the form included.

Should you wish your child to attend, please book online via MCAS (in Trips and Events) or on the slip provided. Where two or more siblings are attending, we will offer a 50% reduction in fees for the second child - please contact finance@chesswood.w-sussex.sch.uk to arrange this. All bookings must be made no later than **7th February 2024**, please.

Yours sincerely

Jez Himsworth
Head of School



Inset Day Childcare- Monday 19th February 2024
to be returned no later than Wednesday 7th February 2024

I wish my child/children to attend the childcare facility at Chesswood Junior School on Monday 19th February from 7.30am to 3.30pm. I enclose the £25.00 non-refundable fee for each child. I will provide a packed lunch and fruit snack and will collect my child/children from school no later than 3.30pm.

My child/children have the following allergies or medical conditions :

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Child's Name: Child's Name:

Signed: Print Name: