



**CHESSWOOD JUNIOR SCHOOL**  
***Home of Bright Sparks***  
Chesswood Road Worthing West Sussex BN11 2AA  
**Head of School: Mr Jez Himsworth**



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Tel: Worthing (01903) 204141/2

January 2024

Dear Parent/Guardian

**Year 3 Visit to Wakehurst Place**



To enrich the pupils' learning experience of our science topic on Plants, we have arranged a visit to Wakehurst Place, near Haywards Heath.

Whilst the children are at Wakehurst Place they will be involved in two workshops:

- Plant Doctor
- Tremendous Trees Trail

They will also have the time to explore the gardens in small groups.

The children will need to wear school uniform for the visit and, depending on the weather, they may require waterproof clothing. The children will need to wear comfortable shoes or trainers. They will need to bring **a packed lunch and a drink in a carton or bottle**; no glass please for the trip. No spending money will be needed for this visit.

The dates of the visits are as follows:-

- **Thursday 14<sup>th</sup> March 2024 – 3SM and 3CV**
- **Friday 15<sup>th</sup> March 2024 – 3DH, 3EL and 3SH**

In order to make the most of our visit to Wakehurst Place we will be setting off early and coming back late. Please could children arrive at school at **8.30am** and head straight into their class. We will be home at **approximately 3.30pm**. To assist with ensuring children are safely collected we would ask that any parents wishing to collect their children at this time please allow the staff and children to exit the coaches. Classes will then congregate on the path near the Ladydell Road exit. Parents will then

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be able to collect their child once their class teacher is aware that an adult is there to collect them. Parents entering via the Chesswood Road entrance should walk round the east side of the lower school building and head towards the Ladydell Road exit so they can collect their child. In the event of heavy rain, children will be brought back to their classroom and can be collected from there, parents would be welcome to wait in their child's classroom if this is the case. Children who attend a club will attend their club once we have returned to school unless they are collected.

The total cost of the visit is **£28.00** per pupil. We are asking parents/carers to make a voluntary contribution of £28.00 to cover our expenses and ensure that the trip can proceed. If you are not able to provide the donation of the full amount please contact our Trip Co-ordinator Hannah Carter, on [finance@chesswood.w-sussex.sch.uk](mailto:finance@chesswood.w-sussex.sch.uk).

Payment may be made online via MyChildAtSchool in the 'Trips & Events' section or by cash or cheque. If paying by cash or cheque, please complete the attached slip and return it with your payment to the school office. **If paying online, you do not need to return the form.** Please ensure all payments reach us by **Thursday 22<sup>nd</sup> February 2024.**

Consent **MUST** be received for your child to take part in the trip – either through MCAS or the attached reply slip.

We also need parent helpers on this trip – if you are able to help, please email [finance@chesswood.w-sussex.sch.uk](mailto:finance@chesswood.w-sussex.sch.uk) or indicate on the reply slip. Please note, you may be allocated to your child's class but not directly to their group on the day.

If your child suffers from travel sickness, please would you give them medication before they come to school.

Yours sincerely,



Chris Yelling  
**Assistant Head**

**REPLY SLIP – YEAR 3 WAKEHURST PLACE TRIP 2024**

Name of pupil ..... Class .....

I give permission for my child to go to Wakehurst Place ☐

I enclose a cheque for £28.00 ☐

I enclose £28.00 cash ☐

My child is entitled to Pupil Premium and I am making a contribution  
of £ ..... towards this trip ☐

I am able to help on the trip to Wakehurst Place ☐

..... (please print your name and contact number)

Signed ..... Date .....  
(PRINT NAME)

Please enclose this form (with your cash/cheque) in a sealed envelope with your child's name, class and trip details clearly labelled. **You do not need to return this slip if you have paid and consented online.**

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