



CHESSWOOD JUNIOR SCHOOL

Home of Bright Sparks

Chesswood Road Worthing West Sussex BN11 2AA

Head Teacher: Mr Andrew Jolley

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January 2018

Year 4 – Carroty Wood, July 2018

We have arranged a residential visit to Carroty Wood, an Outdoor Activity Centre, for Year 4 pupils in July 2018. The visits will take place on either Monday 16th July or Wednesday 18th July. The children will be staying in Lodges in a rural location in Kent. They will have the opportunity to take part in several outdoor activities such as canoeing, archery, climbing, swimming and other sports activities. The trip presents huge opportunities for developing friendships and getting to know other children and staff away from the school site. The children will stay for two nights. We are unable, at this stage, to confirm which dates each class will be attending as this will depend on the final booking numbers. **As we will be staying in residential buildings, we have limited space for 65 pupils per group – 2 groups.**

If the visit is over-subscribed, pupils will be picked randomly from applications received by 3.15 pm on **Thursday 8th February 2018**. Any unsuccessful applications will then be held on a waiting list.

The total cost per pupil for this trip will be **£170.00** which includes: personal insurance, transport, activities, and an element of the board and lodging.

Regrettably, we are no longer able to subsidise these trips for all pupil premium children (currently entitled to free school meals or have been entitled within the past six years or adopted from within the United Kingdom). All parents will therefore need to make full payment for your child to go on the trip. If you are not able to provide the full amount please contact our Finance Administrator, Kate Brown, on kbrown@chesswood.w-sussex.sch.uk to discuss potential support available. We are able to help where there is a genuine risk a child could not attend without it.

If you wish your child to take part in the trip, please complete the enclosed form and return it, **with your £40 non-refundable deposit**, by 3.15pm on **Thursday, 8th February**. Please can you ensure that the deposit is paid by **cheque or cash**. These monies will be held in abeyance until numbers are finalized and a place on the trip is confirmed. If your child is unsuccessful in gaining a place on the trip then we will, of

course, return the deposit to you.

After 8th February 2018, when places on the trip have been confirmed, you will also have the option of paying for the trip online via SchoolsBuddy.

Please see below the payment schedule for the trip. Parents may pay via Schools Buddy (after a place is confirmed) or by cheque payable to Chesswood Junior School and can pay in instalments or the full amount (once a place is confirmed). By continuing to apply for this visit, you fully accept the payment plan below.

Payment dates -	8th February 2018	£40.00 non-refundable deposit +
	<u>completed forms</u>	
	9th March	£40.00
	13th April	£30.00
	18th May	£30.00
	15th June	£30.00 <u>(full payment must be made</u>
	<u>by this date)</u>	

If you are interested in helping on this trip and have previous experience of helping on similar trips either with the school or other groups such as cubs or brownies, please contact your child's teacher to confirm your availability. We will contact you once numbers have been finalized in February.

Yours sincerely



Mr N Gilbert
Year 4 Leader

**REPLY SLIP: Year 4 Carrot Wood Residential Deposit – please return
by Thursday 8th February 2018**

Pupil details

Pupil name:	
Class:	
Parent signature:	
Date:	

Payment details

(Please indicate your payment choice)

Payment option	
Cheque (Payable to Chesswood Junior School)	Cash
Payment amount	
£40 deposit	

Please sign where indicated and return with your payment to the school office.

Thank you