Our punctuation colour-code

Capital letters to begin sentences **(green for go)**.	
Commas in lists and to mark clauses **(amber for pause)**. *Also dashes, brackets, colons and semi-colons for higher-level writers.*	
Full stop, exclamation mark, question mark **(red for STOP!)**.	
Capital letter for proper nouns (names and places).	
Inverted commas for speech and quotations.	