



CHESSWOOD JUNIOR SCHOOL
Home of Bright Sparks
Chesswood Road Worthing West Sussex BN11 2AA
Head Teacher: Mr Andrew Jolley



www.chesswood.w-sussex.sch.uk
office@chesswood.w-sussex.sch.uk
Tel: Worthing (01903) 204141/2

July 2020

Dear Parents

Inset Days - Thursday 3rd & Friday 4th September 2020

We will be holding an INSET day at Chesswood on both Thursday 3rd & Friday 4th September 2020 and plan to arrange child care facilities, at school, for families who need it.

The details are as follows:

- Thursday 3rd & Friday 4th September 2020 - 7:30am to 3:30pm to include breakfast.
- A range of activities will be provided throughout the day, to include art and craft, board and card games, sports, nature documentaries and general play.
- Children will need a packed lunch and a fruit snack, breakfast will be supplied between 7:30am – 8:15am.
- The cost for the day will be £25.00 per child to be paid in full by Monday 20th July 2020.
- Numbers will be limited and based on a first come first served basis, for paid only bookings (non-refundable)

The children will be cared for throughout the day by members of our school support staff, all of whom are suitably qualified, DBS checked and hold first aid qualifications.

We would normally run these childcare facilities whatever response we have as a courtesy to our families as we understand the disruption it can cause to work schedules when Inset Days are held during the term. However, as this is an initial trial to hold these at the start of the school year, we will be making a decision whether it will be feasible to run these childcare facilities by the end of **Monday 20th July 2020** based on the responses we receive.

Should you wish your child to attend, please book online via SchoolsBuddy or complete the reply slip attached and send it to school, together with your cheque payment of £25.00 per child, in a sealed envelope for the attention of Kate Brown, School Finance Officer. All bookings and payment must be returned no later than **9am on Monday 20th July 2020**, please.

Yours sincerely

Andrew Jolley

DREAM – ASPIRE - ACHIEVE

Inset Day 3rd & 4th September 2020 Child Care
to be returned no later than Monday 20th July 2020

I wish my child/children to attend the child care facility at Chesswood Junior School from 7.30am to 3.30pm on

- Thursday 3rd September 2020 ☐
- Friday 4th September 2020 ☐
- I enclose the £25.00 non-refundable fee for each child for each day. I will provide a packed lunch and fruit snack and will collect my child/children from school no later than 3.30pm.

My child/children have the following allergies or medical conditions :

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Child's Name: Child's Name:

Signed: Print Name: